

DALLAS SCHOOL DISTRICT NO. 2 STUDENT BODY ACTIVITY FUNDS REQUEST TO REPLENISH PETTY CASH

Dates From: _____
To: _____

Voucher #	Date	To whom / For what purpose	Amount	Club/Activity Account #	Category
TOTAL EXPENDITURES			\$0.00		
PETTY CASH ON HAND (remaining cash)			\$0.00		
FUND AMOUNT (total expenditures + remaining cash = total original fund)			\$0.00		

I certify this to be a true and accurate report of the school's petty cash account to be the best of my knowledge.

Completed by: _____ Date: _____

Approved by: _____ Date: _____
Building Administrator