

# DALLAS SCHOOL DISTRICT NO. 2 STUDENT BODY ACTIVITY FUNDS REQUEST TO REPLENISH PETTY CASH

Dates From: \_\_\_\_\_  
To: \_\_\_\_\_

Voucher #	Date	To whom / For what purpose	Amount	Club/Activity Account #	Category
TOTAL EXPENDITURES			\$0.00		
PETTY CASH ON HAND <small>(remaining cash)</small>			\$0.00		
FUND AMOUNT <small>(total expenditures + remaining cash = total original fund)</small>			\$0.00		

I certify this to be a true and accurate report of the school's petty cash account to be the best of my knowledge.

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Building Administrator