

## Pre-Planning Meeting Minutes

Student Name: \_\_\_\_\_

Date: \_\_\_\_\_

Meeting Attendees/Role:

- 1) Parent input (review of any evaluations and information):
  
- 2) Teacher input (classroom-based observations):
  
- 3) Related Service Providers (classroom-based observations):
  
- 4) Current classroom based, local or state assessments:
  
- 5) Complete the Consent for Eligibility paperwork (The team determined that there was a need to test for additional educational planning OR the team determined that no additional testing was necessary).

Yes

No
  
- 6) Parents signed and dated the Consent for Eligibility as Prior Notice to complete OR not complete testing.

Yes

No
  
- 7) Examples of testing completed was handed out to parent.

Yes

No