

**Job Posting Order****Dallas School District #2**

Dallas, Oregon 97338

**Classified****Licensed****Confidential****Administrative****Coach**

Requested by: \_\_\_\_\_

Date: \_\_\_\_\_

Position/Job Description and Title: \_\_\_\_\_

Account Number: \_\_\_\_\_

Building: \_\_\_\_\_

Hours: \_\_\_\_\_

per day

per week

Time: (ie. 8-4) \_\_\_\_\_

FTE: \_\_\_\_\_

Calendar or Contract **Days** for coaches: \_\_\_\_\_ Starting Date: \_\_\_\_\_ Ending date (coaches also): \_\_\_\_\_

Status: (select one)

**Classified:**

Regular

Temporary

Substitute

**Certified:**

Regular

Temporary

**Administrative:**

Regular

Temporary

**Confidential:**

Regular

Temporary

**Coach:**

Fall

Winter

Spring

**Required License or Experience:****Qualifications Desired (this also includes coaches):****New position:****Yes****No****If no, reason for vacancy:**

Leave of Absence

Resignation

Termination

Retirement

Promotion

Replacement for: \_\_\_\_\_

To be posted from: \_\_\_\_\_ to \_\_\_\_\_

Administrator's/Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_