

LaCreole Staff Incident Report



Offense Code: _____

Date: _____ Time: _____

Location:

Name of Student: _____

Classroom

Gym

Hallway

Library

Name of Teacher: _____

Cafeteria

Bus Zone

Bathroom

On Bus

Grade: 6 7 8

Other _____

Problem Behavior	Possible Motivation	Teacher Intervention
<u>Check one problem behavior:</u> Inappropriate Language Disrespect Non-compliance Disruption Tardy Physical Contact Property Misuse Other: _____	<u>Check one possible motivation:</u> Obtain peer attention Obtain adult attention Obtain items/activities Avoid work Avoid peer(s) Avoid adult(s) Unclear/Don't know Other _____	<u>Check all that apply:</u> Student Reflection Activity Detention Time out in buddy room Time in office Loss of privileges Conference with student Other _____ REFERRAL TO OFFICE

Description of Behavior:

Teacher Action: Parent Contact Date: _____ Contact Method: Phone call Email In person

Administrator Action

- | | |
|--|---|
| <input type="checkbox"/> Conference / Warning | <input type="checkbox"/> Lunch detention (date) _____ |
| <input type="checkbox"/> Parent Contact | <input type="checkbox"/> After school detention _____ |
| <input type="checkbox"/> Refer to Counselor / Mediation | <input type="checkbox"/> PASS room time out _____ 1 2 3 4 5 6 A |
| <input type="checkbox"/> Apology letter / Written reflection | <input type="checkbox"/> In-School Suspension _____ 1 2 3 4 5 6 A |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Out-of-School Suspension _____ |

Administrator Signature _____ Date _____