



# Dallas High School Home of the Dragons



## Credit Recovery Syllabus Academic Year 2013-2014

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**Course Description:** To provide students with the opportunity to retake courses or recover credits for the purpose of meeting graduation requirements.

**Texts/Other Material:** All course content is online. There are no assigned textbooks for credit recovery.

- Student content will be at <http://learn.education2020.com/student/> for students enrolled in e2020/Edgenuity
- Student content will be at <http://www.aleks.com> for students enrolled in ALEKS math credit recovery
- For time management, student organization and planning, a dedicated notebook is highly recommended to hold class handouts, class work, and notes for this course. Notes also can be taken in the e-notes portion of the online e2020/Edgenuity program. Students should also come with pens and/or pencils.

### **Course Outline**

<b>Unit Topic</b>	<b>Summative Assessment Mode</b>
Varies by course	Quizzes, Topic tests, Cumulative Exams

### **Standards to Be Assessed:**

The standards will vary depending upon the course in which the student is enrolled. They are based upon curricula that comply with the State of Oregon Educational Standards and the Common Core State Standards.

**Career Related Learning Standards:** Career-related learning standards (CRLS) are fundamental skills essential for success in employment, college, family, and community life. We have integrated the Personal Management standard from the CRLS into courses at DHS. For most courses, this standard is assessed and communicated independent of the academic grade. Credit Recovery, however, is not a credit-bearing course, and as such, is not assigned a grade. Therefore, no grade in Personal Management will be assigned. Students will receive the appropriate grade for their work, upon completion of the credit recovery work for the specific course that they are enrolled in (see below).

**Grading and Assessment:**

Students in credit recovery are graded pass/fail upon completion of the course for which they are attempting to obtain credit. Grading within the credit recovery programs is based upon the following:

**E2020/Edgenuity**

Quizzes: Minimum of 60%

Topic Tests: Minimum of 60%

Cumulative Exams: Minimum of 70% or student's overall score with the cumulative score is sufficient to pass the class

**ALEKS (Math Credit Recovery)**

You will be assessed periodically for mastery of the content, and the program will determine if you have mastered the material, based upon your answers.

**Plagiarism:**

The faculty and administration of Dallas High School believe that honesty and integrity are personal attributes worth nurturing in our students. Because we value the educational and skill development opportunities provided by classroom assignments, research projects, tests, and credit recovery, we expect students to express academic integrity by doing their own work and properly documenting information gathered from other sources. Congruous with this belief, is our resolve to handle those who violate the principles of academic integrity with stringent consequences. (see also insubordination in the student handbook, available online)

- First Offense:
  - Contact with the parent
  - In-school suspension or suspension for up to three days
- Second and Subsequent Offenses:
  - Contact with parent; conference with parent & student
  - In-school suspension and/or suspension for a maximum of ten school days.

The expectations that we have for student essays is that while you may use sources to find the information, you may not copy the content. Therefore, please take the time to ensure that responses are in your own words.

### **Classroom Conduct:**

- Respect everyone in class: your teachers, other students, and yourself.
- Be in your seat when the bell rings, otherwise you will be considered late.
- Immediately log in.
- Minimize speaking with other students during class. The more focused you are on the material, the quicker you can recover your credit, and the better your scores will be.
- Pay attention to the video lectures in your courses—these lectures hold the key to your success, as they are where you will learn what is needed in order to pass the assessments
- Always make sure your work area is clean before you leave. Always log out of the Virtual Classroom software properly and log off the computer at the end of the class period.
- Please do not stand by the door waiting for the bell to ring. Stay in your seat until the passing bell rings.
- The only program that is allowed to be opened is the credit recovery software, unless you have requested access from the teacher to do additional research or are directed elsewhere by the credit recovery program.
- Please do not bring food into the classroom. Water in a container with a lid is permitted.
- It is expected that all students should make reasonable progress in the credit recovery classes in which they are enrolled. If you fail to do so, then you should come in before or after school, work in the library after school or during lunch, or work from home until you are on time for course completion.

### **Electronic Devices:**

You are not allowed to have any kind of gadget in class. Mp3 players, games, iPods, cell phones, cameras, CD players or ANY other type of device are not allowed. Only ear buds or headsets are allowed for use with the programs.

If you are working from home, you may also send me an email. I check in often and will do my best to get back to you quickly.

### **NCAA-No Online Credits Accepted**

The NCAA will no longer accept correspondence or online credits on high school transcripts. If you are an athlete headed to a Division I or II college, you cannot expect to do your sport if you have any of these of these credits on your high school transcript. The ALEKS program is not accepted by NCAA, and Edgenuity/E2020 is handled on a case-by-case basis. If you have any reservations about taking the course online, it may be in your best interests to repeat the course in the classroom.

Parents/Guardians:

Please note that there are 2 sides to the attached signature page

1. Syllabus Acknowledgement
2. Computer Acceptable Use Policy

Both sides of the attached sheet need to be signed and returned in order to allow your child to access the credit recovery programs.

# Syllabus Acknowledgement

**Parents:** Please keep the rest of the syllabus. By signing this form, you acknowledge that you have read and fully understood the expectations, rules, and standards associated with Credit Recovery. If you have questions, please call 503-623-8336 or email using the email address provided in this document.

**Parent/Guardian Name**

(printed clearly):\_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_

**Parent/Guardian email address:**\_\_\_\_\_

**Parent/Guardian Phone:**\_\_\_\_\_

**Student's name**

(printed clearly):\_\_\_\_\_Period:\_\_\_\_\_

**Student's signature:**\_\_\_\_\_

*Please sign the computer acceptable use policy on the other side*

## ACCEPTABLE USE POLICY PARENT LETTER

### Dallas Internet Use, Student Email & Google Apps for Education Permission Form

The District Acceptable Use Policy can be found here:

<http://www.dallas.k12.or.us/pdf/AUP/Dallas%20AUP.pdf>

It is important that you and your student read this permission form and discuss these requirements together. Inappropriate system use will result in discipline up to and including, suspension or revocation of your student's access to the district's system expulsion from school and/or referral to law enforcement officials. The following form must be signed as indicated.

This form is available at the following link: <http://goo.gl/Y95uG> , or as a part of the student agenda. You may sign a paper form or submit your signature electronically at this link:

<http://goo.gl/oPYAv>

DHS will provide students with Google Apps for Education (GAfE) which includes free, web based programs for Oregon students and teachers. This service is available through an agreement between Google and the State of Oregon. Apps for Education runs on an Internet domain purchased and owned by the school and is intended for educational use only.

GAfE is available at school and at home via the Internet. Email from known inappropriate sites is blocked, but there is always a chance students will be exposed to inappropriate content. School staff will monitor student use of Apps when students are at school. Parents are responsible for monitoring their child's use of GAfE when accessing programs from home. **Students are responsible for their own behavior at all times.**

#### Acceptable Use Policy Permission:

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_ Grad Year: \_\_\_\_\_

Parent/guardian:

I give permission for my child to use Google Apps for Education. By doing so, I agree to enforce acceptable use when my child is off district property.

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For students in fourth through twelfth grades:** I have read the agreement above. I understand my Google Apps account will be monitored by school officials and I will be held accountable for my actions online.

Student

signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please sign the syllabus acknowledgement on the other side*