



## IEP Meeting Notes/Agenda

Student \_\_\_\_\_

IEP Meeting Date \_\_\_\_\_

Participants and Titles:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Notetaker: \_\_\_\_\_

Introductions

Meeting Purpose:

Parent rights given by: \_\_\_\_\_

Questions

- OR -

Parent/Student rights sent prior to the meeting by: \_\_\_\_\_ on: \_\_\_\_\_

Student Strengths:

Teacher(s) share classroom observations and input

Progress and Present Level of Performance (Including OAKS testing, IEP goal progress, progress toward graduation):

Special Factors that need to be considered in the IEP development and how they will be addressed .

Transition - Post School Goal (age 16 and up):



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Goals for next IEP cycle including, when appropriate, transition goals:

Cover sheet: Service time/extent of participation in regular education:

Related Services:

Accommodations, modifications, and supports for school personnel:

Extended school year

State assessments:

Parent concerns that have not yet been addressed:

Placement Discussion and Decision:

Additional comments or questions regarding the IEP team decisions

Signatures