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Locating Synonyms

To locate synonyms   for a key word, enter the key word in the field labeled Key Word   in the Wintertree Thesaurus window.

You can enter key words into the Key Word field in one of three ways:

1. Type the key word directly using the keyboard.
2. Paste   a word from the Windows Clipboard by clicking on the Paste   button.
3. Click on the arrow next to the Key Word field to display a drop-down list of key words entered previously. Next, click on one of the key words in the drop-down list.

Once you have entered a key word in the Key Word field, click on the Search   button.

If Wintertree Thesaurus knows the key word,   it will display one or more word categories in the list box labeled Used in the sense of... . Selecting a word category from this list displays synonyms (and other related words) in the Related Words list box.

If Wintertree Thesaurus doesn't know the key word, it may substitute a similar word. When this happens, Wintertree Thesaurus will present a dialog asking if the substitution is acceptable.

The Related Words list contains synonyms and other words related to the key word.   For example, if the key word is *food*, the Related Words list will contain synonyms   for food, words related to eating, and so on.

Copying a Synonym to a Document

You can insert one of the synonyms   suggested by Wintertree Thesaurus into a document you're editing.

1. Select the synonym   you want to copy in the Related Words list box. Next, click on the Copy   button. This will copy the selected synonym   to the Windows clipboard.
2. Switch to the other application, then invoke the application's Paste   operation. For example, if you want to paste   the selected synonym into the Windows "Write" program, select **Edit|Paste**.

Cross-Referencing Synonyms

Using the Windows clipboard, you can feed a synonym back into Wintertree Thesaurus's Key Word field.

1. Select the synonym you want to cross-reference from the Related Words list box.
2. Click on the Copy button.
3. Click on the Paste button. The selected synonym will appear in the Key Word field.
4. Click on the Search button, and Wintertree Thesaurus will locate synonyms for the selected synonym.

Locating Synonyms by Category

When you enter the special <u>key word</u> * (asterisk) into the <u>Key Word</u> field, Wintertree Thesaurus will display all word categories in the <u>Used in the sense of...</u> list box.

You can scroll through this list and select categories at will. <u>Synonyms</u> related to the selected category will appear in the <u>Related Words</u> list box.

Locating Synonyms and Antonyms

Usually, you'll use Wintertree Thesaurus to locate synonyms   for key words. Sometimes it's helpful to include antonyms.

To locate antonyms   and synonyms, click on the Antonyms   button before clicking on the Search button.

Antonyms will be enclosed in parentheses in the Used in the sense of...   list box.

About Wintertree Thesaurus

Wintertree Thesaurus adds a thesaurus capability to Microsoft Windows applications. You use Wintertree Thesaurus to locate <u>synonyms</u> for words and ideas.

A thesaurus is a tool that helps you locate words having the same meaning as another word. You can think of a thesaurus as the opposite of a dictionary. With a dictionary, you look up a word to obtain its definition or meaning. With a thesaurus, you start with the meaning to obtain related or synonymous words. Using a thesaurus, you can

- Locate a specific word based on its meaning
- Locate synonyms for a given word
- Locate words related to an idea

Wintertree Thesaurus knows more than 110,000 synonyms for over 20,000 <u>key words</u>. You can use Wintertree Thesaurus from any other Windows program, including your favorite word processor. You'll find Wintertree Thesaurus useful in some surprising places:

- Composing electronic mail
- Desktop publishing
- Presentation graphics
- Databases
- Spreadsheets

Wintertree Thesaurus can locate synonyms for words obtained from the Windows <u>clipboard</u>, and can copy a selected synonym to the clipboard for <u>pasting</u> into your document.

Wintertree Thesaurus 1.2

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Paste Button

The Paste button pastes the contents of the Windows <u>clipboard</u> into the <u>Key Word</u> field.

Key Word Field

The Key Word field is used to enter the word for which synonyms or antonyms will be located.

For example, to locate synonyms for *cold*, enter "cold" in the Key Word field.

Enter the special key word * (asterisk) to list all the word categories in the Used in the sense of... list box.

Click on the arrow located just to the right of the Key Word field to display a list of previously entered key words. Click on one of the words in the list to copy it into the Key Word field.

Search Button

Clicking on the Search button causes Wintertree Thesaurus to locate <u>synonyms</u> for the word in the <u>Key Word</u> field.

Antonyms Button

When the Antonyms button is checked, Wintertree Thesaurus includes <u>antonyms</u>   in the <u>Used in the sense of...</u>   list box.

Used in the sense of... List Box

The Used in the sense of... list box contains the general word categories associated with the <u>key word.</u>

Selecting one of the categories in the list displays words related to it in the <u>Related Words</u> list box.

If the <u>Antonyms</u> button is checked, the list will contain <u>antonyms</u> . The antonyms will be surrounded by parentheses.

Related Words List Box

The Related Words list box contains the synonyms and other related words that form the category selected in the Used in the sense of...   list box.

Copy Button

The Copy button copies the word selected in the <u>Related Words</u> list box to the Windows <u>clipboard.</u>

Exit Button

The Exit button closes Wintertree Thesaurus.

Synonyms

A *synonym* is a word that has the same meaning as another word. For example, *cold* and *chilly* are synonyms.

In Wintertree Thesaurus, synonyms may be directly related (as in the example given above) or indirectly related. For example, a word such as *unemotional* is indirectly related to *cold*.

Paste

Pasting is the action of copying the contents of the Windows clipboard into a document or control, such as the Key Word field.

Key Word

The *key word* is the word for which synonyms are being sought.

Antonyms

An *antonym* is a word that means the opposite of another word. For example, *hot* is the antonym of *cold*.

Clipboard

The *clipboard* is a Windows mechanism used to transfer data between applications. In Wintertree Thesaurus, key words can be pasted from the clipboard, and synonyms can be copied to the clipboard.