**Help Index For Bulletin Board Reader/Response**

**About BB Reader Response**


Bulletin Board Reader/Response For Windows

For Use with the PRODIGY(R) service

Created in Microsoft Visual Basic 1.0 for Windows
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Created as Freeware; please distribute freely to PRODIGY service members.

**See Also:**

        **General Info**

**Bulletin Board Reader Start**


This screen gives you access to the functions available within the Bulletin Board Reader Program.   The choices made here allows you to select which features of the program you want to see when you begin.

Buttons:

*Read Notes From Exported File*
ALT-R

This choice gives you access to all functions of the program.   Choose this option to view notes within a file exported from the PRODIGY service bulletin boards, to create response files, and to create PRODIGY for Windows or PROUTIL 6 macros to upload those notes. You'll be given the opportunity to create the macros as you exit the program, if you have created response files.

*Create a New Note*
ALT-N

If you only want to create a note for uploading, without viewing the contents of an exported note file, this is your choice.

*Edit a Note Response File*
ALT-E

If you have created response files and/or macros in a previous session, this choice allows you to do furhter modifacation and maintenence.   You'll be able to view and further edit any of your response files; have the program delete the associated response files after they are uploaded; and create updated upload macros if a previous upload session was not successful.

*Cancel Program Start*
ESC

Exits the program.

**See Also:**

> **Edit or Remove Response**
> **Macros: Create**
> **Macros: PRODIGY/Windows**
> **Macros: PRO-UTIL 6**
> **Read the Notes/Replies**
> **Your Responses to [BB File Name]**

**Edit or Remove Response**

While viewing the Response List related to an exported bulletin board file, choose to edit or remove files related to the upload.

*Edit File for Item:*
ALT-F

Edit a particular response file according to its sequence in the response list. Opens the response in to the Create a Reply window.

*And Remove:*
ALT-R

While editing the response file, delete the previous version of the file from disk.

*Remove Items:*
ALT-I

Choose to remove a range of items from the response list.   Useful if you would rathe have those responses omitted from the upload macro to be created. Does not delete the actual files from disk.

*And Delete Selected Text File(s)*
ALT-D

When used with the Remove Items choice, will delete the related response files from disk.

*All:*
ALT-A

Removes all responses from the list

*And Delete Selected Text File(s)*
ALT-D

When used with the Remove Items choice, will delete the related response files from disk.

**See Also:**

      **Macros: Create**
      **Macros: PRODIGY/Windows**
      **Macros: PRO-UTIL 6**
      **Read the Notes/Replies**
      **Reply to Current Message**
      **Your Responses to [BB File Name]**

**Exporting Notes from Boards**

This is a brief description of how to convert notes on any of the PRODIGY service bulletin boards, to files that can be read offline using this program (the files can also be read by any text editor or word processor).

In order to export the notes from any of the boards, you must first select to view the notes with one of the two Preview modes.   The Preview modes present the notes to you in a list format, giving you the opportunity to get an overview of all notes and replies on the service.

At the time of this writing, selecting to have the one of the Preview modes on is done from the Subject list window on each board. The subject list appears before you enter the any of the boards; you can also bring up the subject list from within the board, allowing you to change modes at any time. The difference between the two Preview modes is purely, how you would choose to export your notes to file:

On w/Subject Export - the simplest form of export; allows you to export all visible notes in the subject to the export file.   Activating the button "Export All Notes and Replies in Subject" will start the process of moving these notes to file.

On w/Selective Export - this mode gives you control over WHICH of the visible notes and replies you will be moving to file.   A small box to the left of each note and reply lets you "mark" the notes you want to be copied to file. After you have made your selections, clicking on the "Export Selections" button starts the process of moving the selections to file.   Or, you can any time choose the "Export All" button, which moves all visible notes and replies, no matter which you may have selected.

In either case, you'll be presented with a dialog box that allows you to name a new file that will contain your notes, or add to an existing file containing notes from previous board sessions.   If you are using PRODIGY for Windows software, you'll be able to use standard Windows actions to place the file on any of your available disks and directories.   Users of PRODIGY for DOS will enter the full path name of the file to be created or modified; choosing to enter the file name without a full path will place the file in the same directory as the PRODIGY software.

**IMPORTANT**: If you choose to view the individual notes online while in either Preview mode, you'll notice a simple "Export" above the note's text.   If you chhose to export from this choice, the Bulletin Board Reader will not be able to handle this note, and possibly other notes in the export file, correctly.   This is because the other forms of export preserve the relationships between notes that the Reader relies upon. If you need to have a particular note saved, choose the "On w/Selective Export" mode, and mark the appropriate note using the box to the left of the note in the list window.

For more detailed information on using board features, the best source is the BB QUESTIONS application online within the PRODIGY service (Jump: BB QUESTIONS). All aspects of the boards are described there, and it is updated to reflect the latest changes to board features and procedures.

## See Also:

**General Info**

**File Read/Write Window**

Purpose: Used to read and write any files handled by the export file program.   The program opens the file, then determines where in the file each note is located Does indexing), then closes the file.   When you read each note, the program pulls the note from the exported file immediately, based upon the indexes created at read time. While the program assumes files will have the ".TXT" extention, you can choose to read or write files with any extension, as long as the files contain ASCII text.


*File Name Text*

If reading a file, select the file from the list below the file name text.   If writing a file, type in any valid file name.


*File List*
TAB Key, Arrow Keys, Character Keys, Enter Key

Shows the files in the current directory. To select a file, tab to this box, then type the name of the file.   Hit Enter Key or   to open the selected file.   Can also use the arrow keys to select a file from this list. Mouse users can double-click on the file name in the list. Disabled if saving information to file.


*Extention List*
TAB Key, Arrow Keys

Chooses the file filter (which files will be seen) for the file list box for the current directory.   Files with the ".TXT" extention is the default.Tab to this box, then use the arrow key to choose either just ".TXT" files, or all files.


*Directory List*
TAB Key, Arrow Keys, Character Keys, Enter Key

Select a directory to get or place your file.   Tab to the list, then type the name of the directory to choose. Can also use the Arrow keys to move up or down a the list.   Hit Enter to select the directory.


*Drive List*
TAB Key,   Arrow Keys, Character Keys


Choose the drive to get or place your file.   Tab to the list, and use the Arrow keys to move up or down the list, and select the drive by hitting enter.   You can also select the drive by typing the drive letter.


**Buttons:**

*Save File*
ALT-S

*Save Text*
ALT-S

*Save Archive*
ALT-S

*Select Macro*
ALT-M

*Replace Text*
ALT-R

*Open File*
ALT-O

*Insert Text*
ALT-I

The main button will change, depending upon whether you are saving information to file, reading a file, or changing directory

**See Also:**

**Read the Notes/Replies**
**Reply to Current Message**

**General Info**


Use this program to read the exported bulletin board file from the PRODIGY(tm) Service . This program allows you to work with the exported file much as you would with the service itself, with the additional function of being able to view the original note while you create your response, using a multiple window interface. The program works by searching the selected exported file for each note and bulletin, and stores the location of each note for immediate retrieval.   As such, it uses your exported bulletin board files as a database. which allows you to search for notes a number of ways (by To: or From: IDs, by topic, by subject or note by note).   You can also choose to view a list of all notes in the file, and select at random which note you would like to read.

After you have created responses, you are prompted at the program's end on whether you would like to create macros (either PRODIGY for Windows or PROUTIL 6 format) that will automatically upload the responses you have created.

If using a mouse, you can click on the buttons available to activate program options, select text and select menu items.   For those not using a mouse, most of the functions and menu items have keyboard equivalents (usually ALT- plus a key), detailed in this help file.   For those functions that do not provide keyboard equivalents, the Tab Key should get you from button to button and into text fields; menu items can be retrieved using the ALT key and arrow keys.

If you have any questions, please post a notes on the Computer Support BB (PRODIGY UTILITIES topic) within the PRODIGY Service.   My service ID is TWKS23C.

Dan Lee

With Thanks to: Pete Royston; Barb Bowman; Jenny Ambrozek; Michael Greenbaum; PRODIGY service MemReps (wonderful testers, all!) and of course, the PRODIGY service members.

*Disclaimer:*

This program was created by Dan Lee outside the scope of his employment by Prodigy Services Company, and is not a product of Prodigy Services Company.   Neither the author nor the company make warranties, expressed or implied as to the quality or performance of this program.   The author nor Prodigy Services Company will be held liable for any direct, indirect incidental or consequential damages resulting from the use of this program.   Your use of this program constitutes your agreement to this disclaimer and your release of the author and Prodigy Services Company from any form of liability or litigation.

## See Also:

**About BB Reader Response**
**Bulletin Board Reader Start**
**Edit or Remove Response**
**Exporting Notes from the Boards**
**File Read/Write Window**
**General Info**
**Macros: Create**
**Macros: PRODIGY/Windows**
**Macros: PRO-UTIL 6**
**New Destination**
**Options**
**Read the Notes/Replies**
**Reply to Current Message**

**Signature Preferences**
**Your Responses to [BB File Name]**

**<u>Macros: Create</u>**

This screen is available as you exit the program, if you have created a response file or new note.   It is also available if you choose the Edit a Response File option from the Bulletin Board Reader Start screen.

Sections:

Macro Type:

*<u>PRODIGY Windows</u>*
ALT-W

*<u>PRO-UTIL 6</u>*
ALT-U

Choose the type of macro to create; can only create one at a time.

After Macro Creation:

*<u>Delete Response List</u>*
ALT-D

After the macro is created, delete the list of response files. If left unchecked, the response file can be viewed at a later time; useful if there was an upload problem.

*<u>Exit the Reader Program</u>*

After the macro is created, leave the Reader/Response program.

*<u>After Upload:</u>*

Choose which commands to add to the end of the Upload Macro:

*<u>Exit the Service</u>*
ALT-X

After notes are uploaded, exit the PRODIGY service.

*<u>Jump:</u>*
ALT-J

After the notes are uploade, jump to the selected location

*<u>Run:</u>*
ALT-R

After the notes are uploaded, run a second PRODIGY for Windows or PRO-UTIL 6 Macro.   By selecting the proper macro, you'll be able to configure the upload macro to export macros as well.   You'll be able to enter the path for a PRODIGY for Windows macro, or the letter for an ALT-letter PRO-UTIL 6 combination.


For more information on using macros with this program, select the Help Index from the Help Menu, then select "Macros: PRODIGY for Windows" or "Macros: PRO-UTIL 6"


**See Also:**

**Macros: PRODIGY/Windows**

The Bulletin Board Reader program gives you two opportunites to create macros that will upload replies and new notes created with the program:

A) when you exit the program, if any replies were created for the export file you are viewing; and

B) if you choose to start the program by viewing previously created response lists, rather than opening a bulletin board file (at start of the Reader program, select "Edit a Note Response List").

In either case, you'll be given the opportunity to choose to create your upload macro in either the PRO-UTIL (version 6) or PRODIGY for Windows format.

When you create your first upload macro, a new directory is created within the directory containing the BBRRW program, that will contain all macro-related files.   If you are running the BBRRW program from within the C:\BBRRW directory, your macros will be stored in the C:\BBRRW\MACROS directory.   You can activate the upload macro from any location after signing on to the service; you won't have to enter the boards themselves to upload your replies.

Once online, the upload macro is invoked by selecting "Play Macro..." from the "Goodies" menu of the PRODIGY for Windows menu bar.   Once selected, you'll be presented with a standard Windows file dialog box.   You can use the box to locate the MACRO0.MAC file in the \MACROS directory as discussed above.   Or, you can just type in the full path name of the upload macro.   If the path of the macro directory is C:\BBRRW\MACROS as discussed above, the path name of the upload macro would be:

C:\BBRRW\MACROS\MACRO0.MAC

The \MACROS subdirectory can contain several types of files, depending on how you use the program. The files created, and their purpose:

MACRO0.MAC - This is the main upload macro.   Your upload macro will be updated each time you create your macro from your reply list, and it will always have the same name.   This will allow you to attach the macro to one of the buttons that appear at the bottom of the PRODIGY for Windows software, in the menu bar.   Or, you can create a macro that will call MACRO0.MAC. Those familiar with creating PRODIGY for Windows macros can use this to contribute to customized macros that can import and then export notes (and even start the Reader program with your new exported notes file).

MACRO1.MAC - MACROx.MAC - One macro is created for each reply or new note created.   While running MACRO0.MAC will upload all of these notes when invoked, you have the option of running each macro separately.   This is useful in choosing a particular note to upload after the macros are created. (you can determine which macro is associated with each import file using any standard text editor to view the macro's contents).

PROPATCH.DAT - This is the keyboard macro for PRO-UTIL 6 that calls the PROMACRO.DAT file at import time. It is the PRO-UTIL 6 equivalent of MACRO0.MAC.   For more information, select MACROS: PRO-UTIL 6 from the Help Index.

PROMACRO.DAT - This is the PRO-UTIL 6 equivalent of MACRO1.MAC - MACROx.MAC.   It will appear if you choose to create at least one upload macro using PROUTIL 6 format.   For more information, select MACROS: PRO-UTIL 6 from the Help Index.

UPLOAD.TXT - A file containing information on the status of the PRODIGY for Windows upload macro. The file informs you which, if any, of these macros did not accomplish its task; it gives you the opportunity to construct an adjusted macro to complete your upload.   The information is displayed in a window when you choose to review previous sessions using the "Edit a Note Response List" option when you start the

Bulletin Board Reader program.   NOTE: This function is only useful for PRODIGY for Windows users; the use of PRO-UTIL 6 will not create a status file.

It is important to understand that uploading your notes using the macros created by this program is essentially an uncontrolled process.   The macros send a series of keystrokes to the PRODIGY service software.   If the macro finds something amiss in carrying out its duties, it will stop.   This means that if a particular reply cannot find its parent note online, it will not be able to upload the reply it is attempting to post; it will also fail to upload subsequent notes in the upload macro.   PRODIGY for Windows users have the option of using the UPLOAD.TXT status file to help create a revised upload macro (PRO-UTIL 6 users will not have this option).   In creating your original macro, keep in mind the following factors:

A) the date of reply in relation to the date posted.   All of the PRODIGY service bulletin boards "age off" notes and replies.   This means that, at some point, the note will no longer be able to take replies.   The upload macro assumes that the note will still be available when you do your upload, and if available, that it still is receiving replies.   For this reason, creating and uploading your replies as soon as possible after exporting the original notes insures a higher degree of success.   Uploading on the same day as your export would be ideal.

B) the appropriateness of the original note.   At the time of this writing, most of the bulletin boards will remove notes because of inappropriate subject lines; all boards remove notes if the content of the note is inappropriate.   If the note you are responding to appears likely to be removed, it would be best to consider posting such replies by hand.

C) If creating a new note, be sure to enter the sequential number for the topic you are posting to.   The program has no provision for finding a topic by name, so at the time you create your new note, you will be prompted for a Topic Number.   Enter the wrong number, and your new note will be posted to the wrong topic( if no Topic Number is given, the new note will not be added to the upload macro).   It is advisable to review the topic list online before attempting to create a new note for uploading, to determine which topic you are addressing, and its sequence numbers.   The topics are presented in the Topic List window (Select "Choose a Topic" from the Front Page of the bulletin board).   The topics are listed 10 topics to a page for the topic list; page 1 displays topics 1-10, page 2 contains 11-20, and page 3 has topics 21-30 (there can also be fewer topics than 30 on any given board). Topic order can change on the board, so reviewing the Topic List frequently will help avoid problems in using this feature.

For more information on using PRODIGY for Windows macros, select "Help Hub" from the PRODIGY for Windows program, then select "Macros".   You can access Help from the signon screen; you won't need to connect to the service.   Also, see "Tool Bar Setup" under the "Goodies" menu to learn how to attach the upload macro to the PRODIGY for Windows command bar for permanent access to the upload feature.

**See Also:**

**Macros: Create**
**Macros: PRO-UTIL 6**

**Macros: PRO-UTIL 6**

The Bulletin Board Reader program gives you two opportunites to create macros that will upload replies and new notes created with the program:

A) when you exit the program, if any replies were created for the export file you are viewing; and

B) if you choose to start the program by viewing previously created response lists, rather than opening a bulletin board file (at start of the Reader program, select "Edit a Note Response List").

In either case, you'll be given the opportunity to choose to create your upload macro in either the PRO-UTIL (version 6) or PRODIGY for Windows format.

When you create your first upload macro, a new directory is created within the directory containing the BBRRD program, that will contain all macro-related files.   If you are running the BBRRD program from within the C:\BBRRD directory, your macros will be stored in the C:\BBRRD\MACROS directory.   You can activate the upload macro from any location after signing on to the service; you won't have to enter the boards themselves to upload your replies.

Once online, the upload macro is invoked by selecting a predefined macro key combination. PRO-UTIL 6 allows the importing of macros created elsewhere.   Such a macro will be available the first time you create response files for uploading using the Bulletin Board Reader program. The file name is PROPATCH.DAT.   You can add this macro to your PRO-UTIL 6 software by doing the following:

A) determine where the macro file is stored.   It will be within the \MACROS directory as discussed above. If the Bulletin Board Reader program is stored in the directory C:\BBRRD\MACROS then the macro file has the path name C:\BBRRD\MACROS\PROPATCH.DAT.

B) determine where you have stored your PRO-UTIL 6 files.   Typically this is the C:\PROUTIL directory; some members have them stored in the C:\PRODIGY\PROUTIL directory.

C) Copy the macro to the PRO-UTIL 6 directory.   Using the above as examples, you can do this with the standard DOS Copy command by typing at the DOS prompt:

CD C:\BBRRD\MACROS
COPY PROPATCH.DAT C:\PROUTIL

D) Run the PROSETUP program within the PRO-UTIL 6 directory:

CD\PROUTIL
PROSETUP

You'll be prompted by the PROSETUP program, to supply a keyboard combination that can be used to activate this macro.   You'll be given the opportunity to overwrite any existing macro that may be using that key combination; it may be best to assign it to an unused set of keys.   You'll also be given the opportunity to enter a description for the macro; enter "BB READER UPLOADS" for this value.

Take note of the keys you've assigned; the associated macro will be used to upload your replies for all future sessions.

The \MACROS subdirectory can contain several types of files, depending on how you use the program. The files created, and their purpose:

PROPATCH.DAT - This is the main upload macro.   As discussed above, it can be added to your current PRO-UTIL 6 macros, to allow you to upload your replies with one keystroke.   Those familiar with creating PRO-UTIL 6 macros can use this to contribute to customized macros that can import and then export

notes.

PROMACRO.DAT - The collected keystrokes necessary to upload the notes.   The file contains an abbrievated version of the standard PRO-UTIL 6 macros.   This file is activated by importing it as you would any text file, which is how the macro associated with PROPATCH.DAT does the upload.

MACROS0.MAC - This is the keyboard macro for PRODIGY for Windows that calls the MACROS1.MAC - MACROSx.MAC upload macros.   In this way, it is the PRO-UTIL 6 equivalent of PROPATCH.DAT.   For more information, select MACROS: PRODIGY/Windows from the Help Index.

MACROS1.MAC - MACROx.MAC - This is the PRODIGY for Windows equivalent of PROMACRO.DAT. For more information, select MACROS: PRO-UTIL 6 from the Help Index.

UPLOAD.TXT - A file containing information on the status of the PRODIGY for Windows upload macro. NOTE: This function is only useful for PRODIGY for Windows users; the use of PRO-UTIL 6 macros will not create a status file.

It is important to understand that uploading your notes using the macros created by this program is essentially an uncontrolled process.   The macros send a series of keystrokes to the PRODIGY service software.   If the macro finds something amiss in carrying out its duties, it will stop.   This means that if a particular reply cannot find its parent note online, it will not be able to upload the reply it is attempting to post; it will also fail to upload subsequent notes in the upload macro.   PRODIGY for Windows users have the option of using the UPLOAD.TXT status file to help create a revised upload macro (PRO-UTIL 6 users will not have this option).   In creating your original macro, keep in mind the following factors:

A) the date of reply in relation to the date posted.   All of the PRODIGY service bulletin boards "age off" notes and replies.   This means that, at some point, the note will no longer be able to take replies.   The upload macro assumes that the note will still be available when you do your upload, and if available, that it still is receiving replies.   For this reason, creating and uploading your replies as soon as possible after exporting the original notes insures a higher degree of success.   Uploading on the same day as your export would be ideal.

B) the appropriateness of the original note.   At the time of this writing, most of the bulletin boards will remove notes because of inappropriate subject lines; all boards remove notes if the content of the note is inappropriate.   If the note you are responding to appears likely to be removed, it would be best to consider posting such replies by hand.

C) If creating a new note, be sure to enter the sequential number for the topic you are posting to.   The program has no provision for finding a topic by name, so at the time you create your new note, you will be prompted for a Topic Number.   Enter the wrong number, and your new note will be posted to the wrong topic( if no Topic Number is given, the new note will not be added to the upload macro).   It is advisable to review the topic list online before attempting to create a new note for uploading, to determine which topic you are addressing, and its sequence numbers.   The topics are presented in the Topic List window (Select "Choose a Topic" from the Front Page of the bulletin board).   The topics are listed 10 topics to a page for the topic list; page 1 displays topics 1-10, page 2 contains 11-20, and page 3 has topics 21-30 (there can also be fewer topics than 30 on any given board). Topic order can change on the board, so reviewing the Topic List frequently will help avoid problems in using this feature.

For more information on using PRODIGY for Windows macros, select "Help Hub" from the PRODIGY for Windows program, then select "Macros".   You can access Help from the signon screen; you won't need to connect to the service.   Also, see "Tool Bar Setup" under the "Goodies" menu to learn how to attach the upload macro to the PRODIGY for Windows command bar for permanent access to the upload feature.

**See Also:**

**Macros: Create**
**Macros: PRODIGY/Windows**

**New Destination**


Purpose: Enter changes to the intended destination of response/new note if responding, or enter new information for new note. For tracking purposes only, does not affect content of notes.   If not changed, the new note will be recorded as a reply to the current note you are reading.

**When Window appears:**

*Topic Number*

If you are creating a new note for uploading, you will be prompted forthe Topic Number.   This is the sequence number of the topic to which you want your new note uploaded.   The value will be 1-30, depending on the position within the Topic List of the desired topic (1 thru 30).   Since the topics on any particular board can change by sequence number or name, check the Topic List online BEFORE YOU CREATE THE NOTE.   If you enter the wrong sequence number for the Topic Number, your note will be posted to some place other than the intended topic. If uncertain of the sequence number, choose Cancel when prompted for the Topic Number to avoid entering any value.   The created note will not be added to the upload macro; you can then import the note manually.

**TEXT:**

*Board:*
*Topic:*
*Subject:*
*From: ID*

Change or add the specific information for responses/new notes.


**BUTTONS:**

*Save Dest*
ALT-S

Save the changes to destination information.


*Cancel*
ALT-C

Cancels any changes to the destination.   Your response will be tracked as a response to the current note being read.

**See Also:**

**Reply to Current Message**
**Your Responses to [BB File Name]**

## Options

Purpose: To change options while reading the bulletin board exported notes.


**BUTTONS:**

*Read All Notes*
ALT-R

Read the entire bulletin board exported notes from the beginning.


*Topic...*
ALT-T

Read all of the exported notes from a topic, selected from a list.


*Subject...*
ALT-S

Finds all notes in the exported file from a particular subject, selected from a list.


*TO: Member*
ALT-M

*FROM: Member*
ALT-F

Find notes from or to a specific member, selected from a list.


*Open BB File*
ALT-O

Open a different bulletin board exported notes file.


*Response List*
ALT-L

See a list of the responses created for the current exported file.


*Close*
ALT-C

Close the Options window.

**See Also:**

**File Read/Write Window**
**Read the Notes/Replies**
**Reply to Current Message**

**Your Responses to [BB File Name]**

**Read the Notes/Replies**

Purpose: View the notes and responses contained in your exported notes file.   Many of the same functions used on the board can be mimiced here, including the ability to view the notes by Topic, by Subject, or notes TO: or FROM: a particular member.    While you do not have the ability to see notes previous to the note you may be reading, you can view parent notes to responses when appropriate.


**MENU:**

*Open BB File...*
CTRL-O

Selects a bulletin board export file to read.


*Save Selection to File...*
CTRL-S

Saves currently selected text to a text file.


*Archive Note*
CTRL-A

Copies the current note to a different bulletin board file.   Allows you to create "specialized" versions of bulletin board files, by "clipping" notes and replies from the current file to the archive. if the archive file already exists, you can append the current note, and any reply you create, to the archive.

*Print...*
CTRL-P

Choose which data to print.   Defaults to the current note.


*Exit*
ALT-F-X

Exits the window and the program.   Gives you the opportunity to save any unsaved changes, and to delete the list of response files.


*Copy Selection*
CTRL-C

Copy the currently selected text for cut and paste operations.


*Copy Note*
ALT-E-N

Copy the current note.


*All Notes*

F2

Shows you a list of all notes present in the file you are currently viewing.   You can select any note for viewing.   The list displays such information as: whether the note is note or reply; the first seven characters of the Topic; The first seven characters of the Subject, and up to 40 characters of the note.

*Topics*
F3

Displays a List of Topics present in the file you are currently viewing.   Selecting from this list activates the "Next For: Topic" button, which can be used to view only the notes in that topic.

*Subject*
F4

Displays a List of Subjects present in the file you are currently viewing.   Selecting from this list activates the "Next For: Subject" button, which can be used to view only the notes in that topic.

*To Member*
F5

Displays a List of Members to whome notes are posted that are present in the file you are currently viewing.   Selecting from this list activates the "Next For: To Member" button, which can be used to view only the notes addressed to that member.

*From Member*
F6

Displays a List of Members posting notes that are present in the file you are currently viewing.   Selecting from this list activates the "Next For: From Member" button, which can be used to view only the notes posted by that member.

**Text:**

The text of the current note or response. Most notes and responses are retrieved immediately from the bulletin board file.   Use the Options Button/Window to choose specific types of notes (by Subject, By Topic, etc.). Text can be selected for cut/paste operations using a mouse, or by using arrow keys and shift key for selecting text.   The arrow key moves the cursor.   To select text with the arrow keys, move the cursor to the beginning of the selection then hold the shift key while using the appropriate arrow keys.

**Buttons:**

*Archive*
ALT-=

Available after using the "Archive Note" menu item.   Will copy your current note, and any reply you have written, to the achive file selected previously.   If you want to append to or create an alternate archive file, select the "Archive Note" menu once again.

*Next Subject*
ALT-S

Skip notes and responses until the next unique subject is found.

*Next Note*
ALT-N

Skip any responses to find the next note.


*Parent Note*
ALT-T

If you are viewing a reply, will retrieve the parent note for that reply.


*Next Reply*
ALT-R

If you are viewing a reply, moves to the next reply.


*Print...*
ALT-P

Choose which data to print.   Defaults to the current note.


*Options*
ALT-O

Opens the Options window.   Allows you to open a different bulletin board export file to read, as well as provide special search options (by member ID or by Topic or by Subject).


*Next For: (Subject/From ID/To ID)*
ALT-F

Depends upon any special search set up by the Options window.   Clicking this button will move you through the notes selected for the search; the button text will reflect the search.


*Create Reply*
ALT-C

Opens a text editor window, to allow you to create a response file to the note currently being read.   The editor can also be used to create a new note.


*Quit*
ALT-Q

Exits the window and the program.   Gives you the opportunity to save any unsaved changes, and to delete the list of response files.


**See Also:**

**File Read/Write Window**
**Options**
**Reply to Current Message**
**Your Responses to [BB File Name]**

## Reply to Current Message

Purpose: Create a response to the current note within the file, or create a new note for importing.


**MENU:**

*Import a File...*
ALT-F-I

Bring a text file into the response area.   Replaces current text of the response.


*Insert a File...*
NO KEY

Add the contents of a TEXT file to the contents of the response TEXT.   File is inserted at the cursor position, and replaces any selected TEXT.


*Save Response...*
CTRL-S

Save the response to a file.   Will keep and display a record of the responses created for the exported note file.


*Archive Reply*
CTRL-A

Copies the current reply to a separate bulletin board file.   Allows you to create "specialized" versions of bulletin board files, by "clipping" notes and replies from the current file to the archive. If the archive file already exists, you can append the current note, and any reply you create, to the archive.

*Save Selection to File...*
NO KEY

Allows the currently selected TEXT to be saved to file.


*Archive*
ALT-=

Available after using the "Archive Note" menu item.   Will copy your current note, and any reply you have written, to the achive file selected previously.   If you want to append to or create an alternate archive file, select the "Archive Note" menu once again.


*Print...*
CTRL-P

Choose which data to print.   Defaults to the response file.


*Signature Settings...*

NO KEY

Allows creation of a two-line default signature, with date-time stamp.


*Exit*
ALT-F-X


*Undo*
CTRL-Z

Undo last edit performed.


*Cut*
CTRL-X

Place the selected text onto the clipboard, and clear the selection from the response text.


*Copy*
CTRL-C

Place the selected text onto the clipboard.   The response text is unchanged.


*Paste*
CTRL-V

Places text from the clipboard into the response file.   Replaces any selected text.


*Select All*
CTRL-A

Selects the entire response text.

**TEXT:**
PG-UP, PD-DN, Shift Key, Arrow Keys

Create the TEXT for your response or new note.   Text can be selected for cut/paste operations using a mouse, or by using arrow keys and shift key for selecting text.   The arrow key moves the cursor.   To select text with the arrow keys, move the cursor to the beginning of the selection, then hold the shift key while using the appropriate arrow keys.


**BUTTONS:**

*New Note*
ALT-E

Change the destination information.   If you are creating a new note, select this button to change the header information (different topic, different subject, etc.).

*Clear Resp*

ALT-C

Removes the text from the Reply Window.

*Auto Sign On/OFF*
ALT-S

Allows you to add a signature to be added to each response you create.    Allows you to create the
signature, as well as select the option of always having it added to the response file.


*Save Response*
ALT-R

Once you have created a response, allows you to save the response to a file, as ASCII TEXT, with proper
word wrap for the board.   Once the file is saved, will also add to a record of each response created for
that file.   The record can be printed to help with the importing process.


*Print...*
CTRL-P

Choose which data to print.   Defaults to the response file.


*Quit*
ALT-Q

Closes the response window; alerts you to any changes that may need to be saved.

**See Also:**


**File Read/Write Window**
**New Destination**
**Read the Notes/Replies**
**Signature Preferences**
**Your Responses to [BB File Name]**

## Signature Preferences

Purpose: To maintain a default signature to be added to each file you create.You can create two lines of a signature, and select to have a date associated with either line.

### Line 1 Text Check Box:

Chooses whether you want the first line of the signature to contain custom text.

### Line 1 Text:

Defines the custom text for the first line of the signature.

### Line 1 Date/Time CheckBox:

Determines whether a date/time stamp will be included as part of the first line of the signature.

### Line 2 Text Check Box:

Chooses whether you want the second line of the signature to contain custom text.

### Line 2 Text:

Defines the custom text for the second line of the signature.

### Line 2 Date/Time CheckBox:

Determines whether a date/time stamp will be included as part of the second line of the signature.

### Zone Label:

Chooses whether your date/time stamp will be followed by the appropriate label: Pacific, Central, Standard, or Mountain.   Has no effect upon the date calculation, which is pulled from your CPU's clock.

### Full Signature:

Shows you the actual signature created by the above options.   The signature will be added automatically to each response or new note IF the "Always use signature" option is selected.

### Always use signature Check Box:

Choose whether you want the signature to be added to each note you create.

*Save Preferences Button:*
ALT-S

Save your signature settings, then close window.   The settings are saved in the file PREF.PRF; deleting this file clears the settings.


*Cancel Button:*
ALT-C

Close the window without saving settings, or changes to settings.


**See Also:**

**Reply to Current Message**

**Your Responses to [BB File Name]**


Purpose: To show and save a record of the responses created for the current bulletin board file. Each response or new note created and saved is stored as a separate file, to be used by the import function of the bulletin board.   Print this list to keep track of the file name and intended destination of the response or new note.   Once on the boards, you can use the list to find the Topic or Subject and/or Member ID that is the destination of each response file.


**Text:**
PG-UP, PG-DOWN

A list of your responses by Topic Subject TO: Member and file name.   This information is kept from session to session in a file with the same name as the bulletin board file you are reading, but with the extention ".LST".

*Print List Button*
ALT-P

Prints the list of the response files.   Print format is exactly as displayed.


*Status*
ALT-S

If a PRODIGY for Windows upload macro has been used, will show the results of the latest uploads.


*Macros*
ALT-M

When available, allows you to convert the currently displayed Response List to an upload macro.


*Edit List*
ALT-E

Allows you to perform certain edit functions on the currently displayed Response File.


*Cancel Button*
ALT-C

Closes the list window.


**See Also:**


      **Options**
      **Reply to Current Message**