

**Agenda version 1.1**  
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**Legal Stuff:**

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**What is Agenda?**

**Agenda** is a calender/datebook program for Windows. It will show you a calender for any month from January 1100 AD to December 2999 AD. **Agenda** also allows you to set appointments for each day. Days with associated appointments will appear marked in red.

**O.K. So How Do I Use Agenda?**

Put the files VBRUN200.DLL and GRID.VBX in your Windows directory. When you first run AGENDA.EXE, you will be greeted by a calender showing the current month with today's date in the title bar. Across the bottom of the calender are seven buttons for viewing different dates on the calender. The description for the buttons are as follows:

- 1) "<<--" This button will scroll the calender back 10 years.
- 2) "<--" This button will scroll the calender back 1 year.
- 3) "<" This button will scroll the calender back 1 month.
- 4) "||" This button will bring the calender back to today's date.
- 5) ">" This button will scroll the calender forward 1 month.
- 6) "-->" This button will scroll the calender forward 1 year.
- 7) "-->>" This button will scroll the calender forward 10 years.

That being said, scroll the calender to a favorite date (anneversary, birthday, etc.), then double-click your mouse on the square in the calender containing that date.

You should now see a window that has a yellow pad of paper with times ranging from 12:00 AM to 11:30 PM (you need to scroll the pad with with the up and down arrows to see all of the times). Click on 12:00 PM, then type "Lunchtime" in the white text box. Now press enter or click on the "Save" button. The word "Lunchtime" should be both in the text box and on the yellow pad.

Now click on 1:00 PM. The word "Lunchtime" should have cleared out of the white text box, but stayed on the yellow pad. Now type "Dinner" then click on "Save". Now since you aren't going to eat dinner at 1:00 PM, we need to delete this entry. Click and hold down the left mouse button on the space containing the word "Dinner". The mouse cursor has now changed to a hand holding a scrap of paper. While still holding the mouse button down, drag the mouse over the waste barrel. Notice how fire comes out of the barrel when you have an appointment to trash. Let go of the mouse button while still on top of the barrel, and the "Dinner" entry has been deleted.

Click on the button marked "Exit" and the main calender form will pop-up. Notice how the day you originally selected is now marked in red. If you double-click on this day again, you will see your lunch plans for Noon.

One last thing:

Make the calender an icon for a surprise.

**Registration:**

A lot of time and effort goes into programming. I don't believe in crippling programs, slowing them down, or having undue nag boxes at inappropriate times. Please reward my efforts to bring you top-quality Shareware.

I am trying a new approach with **Agenda**, I am going to let **you** decide what it's worth. If you like **Agenda**, send whatever registration fee you deem appropriate. People who send over \$5.00 will receive a disk with other shareware programs written by me. Please fill out the enclosed registration form and mail it to:

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