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Installing Fly Mail

System requirements

To install fly Mail you must have:
- Windows 9x/NT/2000
- Installed TCP/IP Protocol

Installing Fly Mail

Fly Mail requires no installation, just create new folder on your hard disk and unzip flymail.zip into this folder. Run flymail.exe. At the first start Fly Mail will create temporary folder in it's program folder. This temporary folder is used to hold files, when you open or copy them. All files in this folder are automatically deleted when Fly Mail shuts down, so don't change temporary folder in options dialog to any folder, that contains useful files. Besides, Fly Mail will create new record in your services file. The default Service is "flymail" and Port - 10013. You may change Port number, if default value collides with another Service. Such changes must be done on all computers in the network, where Fly Mail is running.

Uninstalling Fly Mail

To uninstall Fly Mail from your system just run flymail.exe with -u parameter and delete program's folder.

Configuring Fly Mail

To configure Fly Mail choose "Preferences" menu item. Preferences dialog has two pages, "General" and "Favorites".

General Page

Minimize on send check box
    Determines whether or not Fly Mail will drop to system tray after sending message.

Restore on receive check box
    Determines whether or not main window will be restored after receiving message.

Use sound check box
    Determines whether or not audio alert will be used after receiving message.

Run at Windows startup check box
    Determines whether or not Fly Mail will be run with system.

Include source text into amswer check box
    Determines whether or not source message text will be included into answer.

Language drop down list
    Determines language used by Fly Mail for the interface, ini files must be located in the same folder as flymail.exe.

Temporary folder line
    Determines path to temporary folder used to hold files. All files in this folder are automatically deleted when Fly Mail shuts down, so don't change temporary folder in options dialog to any folder, that contains useful files.

Font button
    With the help of Font button you can indicate default font used by Fly Mail.

Favorites Page

Delete button
    Deletes hot message, selected in the list.

Clear button
    Deletes all hot messages.

Sending Messages

Click "Send New" button in the main window to send new message. Type message text and click "Send" button .

Selecting Receiver(s)

For a new message you must indicate receiver(s). You can do it by two ways, type computer names delimited by semicolon in receiver line or click "Select Receiver" button to choose receivers from dialog. If you don't see receiver in network tree, you may refresh it by clicking "Refresh" button in the dialog. It's possible you don't see him after refreshing, because target computer is turned off or disconnected from LAN. In this case you won't be able to send message. Check necessary receiver(s) and click "OK".

Attaching Files

Fly Mail allows you to attach files into messages. You have three ways to do it. You can Drag&Drop, Copy&Paste files or click "Attach File" button to select file in standard dialog. If you don't like your choice, you can delete any file from message at any time, just press right mouse button on appropriate icon and choose "Delete" from popup menu or select appropriate icon and press "Delete" key.

Receiving Messages

Fly Mail receives messages automatically. When message is arrived you receives optional audio alert and butterFly becomes flying, if you don't choose "Restore on receive" in preferences dialog. If you do, main window will be restored to show to you received message.

Opening Attached Files

To open attached file just double click on the icon. Also you can Copy&Paste or Drag&Drop attached files.

Answering Messages

Fly Mail allows you to quickly answer on received messages, just click "Answer" button to send response to sender or "Answer To All" button to send response to all receivers, including sender.

Redirecting Messages

Fly Mail allows you to redirect received messages to another user, just click "Redirect" button , select receiver and click "Send" button .

Printing Messages

You can print received and sent messages as in another Windows applications.

Scrolling of the Messages

Fly Mail allows you to scroll through sent as well as received messages. Use "Previous" and "Next" buttons to scroll, "Received" and "Sent" radiobuttons for switching between received and sent messages.

Using Favorites

Fly Mail allows you to have unlimited amount of hot messages. It's useful when you often send identical messages. For example, system administrator can send such messages as "Server will be turned off at ...". That informs all connected users that they should close some programs. So, if you use Favorites, you haven't to type message text each time when you send message, you do it once, when you create hot message and use it as template. You can attach files to hot message, Fly Mail will remember only path, so, when you send message Fly Mail takes current version of attached file. To create you own hot message click "Send New" button in the main window, type message text(optional), select receiver (optional), attach files (optional), choose "Add To Favorites" menu item and name your new hot message. New template will be added to Favorites menu. You also can access your templates by right click on butterFly icon in the system tray.