

## Getting Started

;Manual.rtf;intro;¬	Introduction
;Manual.rtf;installation;¬	Installation

## Entering Client Descriptions

;Manual.rtf;add client;¬	Adding a New Client
;Manual.rtf;modify client;¬	Modifying an Existing Client
;Manual.rtf;delete client;¬	Deleting a Client
;Manual.rtf;undelete client;¬	Undeleting a Client

## Sessions and Expenses

;Manual.rtf;using timer;¬	Using the timer
;Manual.rtf;examining sessions;¬	Examining sessions and expenses
;Manual.rtf;modifying sessions;¬	Editing sessions
;Manual.rtf;deleting sessions;¬	Deleting sessions
;Manual.rtf;compacting sessions;¬	Compacting sessions
;Manual.rtf;editing expenses;¬	Editing expenses
;Manual.rtf;editing expenses;¬	Deleting expenses

## Invoicing

;Manual.rtf;creating templates;¬	Creating Templates
;Manual.rtf;editing Templates;¬	Editing Templates
;Manual.rtf;keywords;¬	Keywords

;Manual.rtf;invoice generation;¬ Invoice Generation  
;Manual.rtf;likely month;¬ Determining the "Likely Month" for the  
invoice

## Preferences

;Manual.rtf;invoice number preference;¬ Last Invoice  
Number  
;Manual.rtf;invoice directory preference;¬ Invoice directory  
;Manual.rtf;hide on autolaunch;¬ Hide On Autolaunch  
;Manual.rtf;show end times;¬ Show End Times

## Importing and Exporting Data

;Manual.rtf;import format;¬ File format  
;Manual.rtf;import data;¬ Import data

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