



## Topics for Password Editor:

[General Help](#)

[Create Password File](#)

[File Menu](#)

[Save File Configuration](#)

[Record Menu](#)

[Keys Help](#)

## General Help for Password Editor

**Important:** Help is available at all times. To access help from any dialog or field, simply press F1. Help for push buttons can be obtained by highlighting a button and pressing F1.

To exit the editor, select the Close option on the System menu.

### What Is the Password Editor

This utility program creates SOFTERM.PWD, the file Softterm uses to provide the optional security feature for Host Mode.

**Note:** If there are no existing password files, use the Record menu's Add option to create an entry. Then use the File menu's Save As option to create the password file.

**Important:** If Host Mode finds the SOFTERM.PWD file, security processing **automatically** is performed for each caller. If you do not want any logon processing, ensure that SOFTERM.PWD does not exist. And remember, this can be a hidden file.

Security includes being able to limit the directories which can be accessed by each user and restricting the commands each user can use in Host Mode. For additional information, please refer to the Host Mode and Script Files chapters in the documentation.

When a caller connects to your system and Host Mode finds the SOFTERM.PWD file, a logon sequence prompts the caller for a valid user name and password.

### Primary Action Bar Menus

Use the File Menu to:

1. Open (load) an existing password file
2. Save a password file using a current or a new name
3. Configure how frequently changes will be saved

Use the Record Menu to:

1. View and edit the individual entries in the displayed password file
2. Add a new entry to the displayed password file
3. Create an entry for a **new** password file
4. Delete an entry in the displayed password file

Use the Help Menu to:

1. Learn about using the Help system
2. Access this Help panel
3. Learn about key functions within this program
4. Access the Help Index

## **Help**

Use these choices to find out how to use help, to get general help, to go to a list of keys, to go to the help index, or to view product and copyright information.

### **General help**

Description of the Softerm Password Editor.

### **Keys help**

Displays a list of keys.

### **Help index**

Displays the help index.

### **Product information**

Displays product and copyright information.

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## Keys Help

For more information, select:

[Cursor movement keys](#)

[Action bar keys](#)

[Menu keys](#)

[Dialog keys](#)

[System keys](#)

## **Help for Product Information**

Select to display the copyright and product information.

## **Cancel**

Exit this dialog without taking any action.



**Close**

Accept the displayed information and exit the dialog.

## Help for File Menu

Use the File Menu to:

1. Open (load) an existing password file
2. Save a password file using a current or a new name
3. Configure how frequently changes will be saved

## **Open**

Use this File menu option to load an existing password file so it can be viewed and edited. If a file already is loaded, it will be replaced by the new file.

## **Save As**

Use this File menu option to save the displayed data to a new file name.

**Note:** Save As is a good choice when major changes have been made or when you are 'cloning' a password file so it can be used on a different PC.

## **Save**

Use this File menu option to save the displayed data to the current file name.

## **Save As**

Save the displayed data to a new file name.

**Note:** Save As is a good choice when major changes have been made or when you are 'cloning' a password file so it can be used on a different PC.

## **Configure**

Select Configure to set how the Password Editor saves changes. Changes can be saved as soon as they are made, or only when exiting this program.

## **Help for Save File Configuration**

Set how often the Password Editor saves changes.

### **Save After Each Action**

Check this System Integrity option if you want to save each change as soon as it is made.

### **Save On Exit Only**

Check this option if you want to wait to save all changes until you exit the Password Editor.



## **Save After Each Action**

Check this option if you want to save each change as soon as it is made.

## **Save On Exit Only**

Check this option if you want to wait to save all changes until you exit the Password Editor.

## Help for Record Menu

Use the Record Menu to:

1. View and edit the individual entries in the displayed password file
2. Add a new entry to the displayed password file
3. Create an entry for a **new** password file
4. Delete an entry in the displayed password file

The View/Edit and Delete menu options are performed on the highlighted entry.

## **View/Edit**

Use this Record menu option to examine and change the highlighted entry. You also will be able to delete the entry.

## **Add**

Use this Record menu option to create a new entry for the displayed password file.

## **Delete**

Use this Record menu option to delete the highlighted entry.

## Help for Open File

Use this dialog to open an existing password file.

**Note:** The file must have the .PWD extension.

**Important:** If there are no existing password files, use the Record menu's Add option to create an entry. Then use the File menu's Save As option to create the password file.

### Open Filename

If you know the path and name of the password file, enter them here. You also can use the Drive, File and Directory lists to locate the file.

### Type of File

For this application, this field always will show only <Password file>.

### Drive

Use this list to locate and select the appropriate disk drive.

### File

Use this list to locate and select an existing file. **Important:** This list shows only existing files having the PWD extension.

### Directory

Use this list to locate and select the appropriate disk directory.

## File

Use this list to locate and select an existing file. **Important:** This list shows only existing files having the PWD extension.



## **File Hidden**

If you want this file to have the hidden attribute, check this setting.

## **Type of File**

For this application, this field always will show only <Password file>.

## **Directory**

Use this list to locate and select the appropriate disk directory.

## **Drive**

Use this list to locate and select the appropriate disk drive.

## **Open Filename**

If you know the path and name of the password file, enter them here. You also can use the Drive, File and Directory lists to locate and select the file.

## **Open**

Select Open to load the displayed password file so that it can be viewed and edited. If a file already is loaded, it will be replaced by the new file.

## **Help for Save As File**

Use this dialog to save the displayed password file entries to a different file name.

**Note:** The file must have the .PWD extension.

### **Save Filename**

Enter the path and name to assign to the password file. You also can use the Drive, File and Directory lists to set the path information. The file must have a .PWD extension.

### **Type of File**

For this application, this field always will show only <Password file>.

### **File Hidden**

If you want this file to have the hidden attribute (meaning that a standard DIR command won't find it), check this setting.

## Save Filename

Enter the path and name to assign to the password file. You also can use the Drive, File and Directory lists to set the path information.

**Important:** The file must have a .PWD extension.



## Help for View/Edit/Delete

Use this dialog to:

1. Review the current information of an entry
2. Change any of the information (**Important:** The editing fields do not become active until you choose the Edit pushbutton.)
3. Scan forward and back through the file's entries

The dialog is divided into these three primary areas:

### Control Group

These pushbuttons let you perform the following actions on the displayed data:

#### Edit

Change any of the displayed data. When this button is selected, the editing fields become active. The Control Group pushbuttons change to Save and Cancel.

#### Delete

Delete the displayed record.

#### Next

Display the next record in the password file.

#### Previous

Display the record before this one.

### User Information

Displays and lets you edit the user's name, password and assigned directory.

### User Rights

Displays and lets you edit the user's access restrictions.

For more information, select:

[User Name](#)

[User Password](#)

[User Directory](#)

[Upload File](#)

[Download File](#)

[Delete File](#)

[Rename File](#)

[Change Directory](#)

[Issue Call](#)

[Issue Terminate](#)

## **User Name**

Enter or change the user's name. This required field can contain a maximum of 32 characters.

## **User Password**

Enter or change the user's Password. This required field can contain a maximum of 16 characters.

## **User Directory**

Enter or change the user's default directory. This required field can contain a maximum of 64 characters.

This entry defaults to the directory in which PWDEDIT.EXE is located.

## **Upload File**

Check this option if the caller is permitted to send a file to the host (this system).

## **Download File**

Check this option if the caller is permitted to transfer a file from this system.

**Delete File**

Check this option if the caller is permitted to delete a file on this system.

## **Rename File**

Check this option if the caller is permitted to rename a file on this system.



## **Change Directory**

Check this option if the caller is permitted to change to another directory on this system.

**Issue Call**

Check this option if the caller is permitted to activate an interactive script file on this system.

**Issue Terminate**

Check this option if the caller is permitted to terminate Host Mode.

## Help for Add User Record Entry

Use this dialog to add a new entry to the displayed password file or to create an entry for a file which does not yet exist. (If so, use the File menu's Save As option to save the new entries to a file.)

**Important:** All fields in the User Information area require entries before the **Add** pushbutton becomes active.

The dialog is divided into two primary areas:

### User Information Area

Use to add the user's name, password and assigned directory. These are required entries, and until all are filled-in, the Add pushbutton will not be active.

### User Rights Area

Displays and lets you edit the user's access restrictions.

Dialog pushbuttons:

#### Close

Exit the dialog. Displayed information is **not** saved.

#### Add

Add the displayed data to the password file. **Important:** All fields in the User Information area require entries before this pushbutton becomes active.

For more information, select:

User Name

User Password

User Directory

## **Add**

Select this button to save the displayed data.

## **Edit**

Select Edit to change any of the displayed data. The editing fields will become active and the Control Group pushbuttons will change to Save and Cancel.

## **Save**

Select this button to save the displayed data.

## Delete

Select this button to delete this record.



## **Next**

Select this button to display the next record in the password file.

## **Previous**

Select this button to display the record before this one.

## **Cancel**

Select this button to cancel the displayed data.

## **Help for Delete User Record**

This dialog displays all the information in the record you have selected to delete from the password file.

Select Delete to remove this record, or select Cancel.

**OK**

Select OK to accept the dialog and continue.



## **Cursor Movement Keys**

Use these keys to move the cursor in the editing area.

### **Up**

Moves the cursor up one line.

### **Down**

Moves the cursor down one line.

### **Right**

Moves the cursor right one character.

### **Left**

Moves the cursor left one character.

### **Ctrl+Right**

Moves the cursor to the beginning of the next word.

### **Ctrl+Left**

Moves the cursor to the beginning of the previous word.

### **Home**

Moves the cursor to the beginning of the current line.

### **End**

Moves the cursor to the end of the current line.

## Action Bar Keys

Use these keys to select the System icon and action bar items.

### **F10**

Switches between the action bar and the editing area.

### **Shift+Esc**

Switches between the System icon and the editing area.

### **Right**

Highlights the next action bar item or the System icon.

### **Left**

Highlights the previous action bar item or the System icon.

### **Enter**

Accesses the pull-down of the highlighted action bar item or System icon.

### **Mnemonic**

The mnemonic key is the key corresponding with the underlined letter in the action bar items. It accesses the pull-down of the action bar item containing the mnemonic.

### **Escape**

Returns to the editing area.



## **Menu Keys**

Use these keys to select pull-down items.

### **Up**

Moves up one pull-down item.

### **Down**

Moves down one pull-down item.

### **Enter**

Selects the highlighted pull-down item.

### **Mnemonic**

The mnemonic key is the key corresponding with the underlined letter in the pull-down items. It selects the pull-down item containing the mnemonic.

### **Escape**

Closes the pull-down.

## Dialog Keys

Use these keys to select dialog box items.

### **Tab**

Moves to the next control group on the dialog.

### **Shift+Tab**

Moves to the previous control group on the dialog.

### **Right**

Moves to the next button on the dialog.

### **Left**

Moves to the previous button on the dialog.

### **Up**

Moves up one item in a selection box.

### **Down**

Moves down one item in a selection box.

### **Page Up**

Scrolls up one page in a selection box with scroll bars.

### **Page Down**

Scrolls down one page in a selection box with scroll bars.

### **Spacebar**

Switches a check box on and off.

### **Enter**

Starts the activity for the selected pushbutton.

### **Escape**

Exits the dialog.

## System Keys

Use these keys to switch between, move, and size Presentation Manager windows.

### **Alt+Tab**

Switches to the next Presentation Manager window.

### **Alt+Shift+Tab**

Switches to the previous Presentation Manager window.

### **Alt+Esc**

Switches to the next application (including non-Presentation Manager applications).

### **Ctrl+Esc**

Switches to the Task List.

### **Alt+F4**

Closes the active window.

### **Alt+F5**

Restores the active window.

### **Alt+F7**

Moves the active window.

### **Alt+F8**

Sizes the active window.

### **Alt+F9**

Minimizes the active window.

### **Alt+F10**

Maximizes the active window.