

ACTICTEXT,C,50
ADP PREPARE PETITION FOR ADOPTION
ADV ADVANCE
AMX AGREED MEDICAL EXAMINER
AGM PREPARE AGREEMENT
ALD ALL OTHER DOCUMENTS
AMD AMENDED DOCUMENT
AZT ANALYZE DOCUMENT
AZL ANALYZE FILE
ANL ANNULMENT
ACM PREPARE AND FILE ANSWER TO COMPLAINT
AWP ANSWER TO PETITION FOR RECONSIDERATION
AN PREPARE ANSWER TO COMPLAINT
ASI PREPARE ANSWERS TO INTERROGATORIES
APB APPEAL BRIEF
APH APPEAR AT APPEAL HEARING
AER APPEAR
APR APPEARANCE
ASW APPEARANCE, STIPULATION & WAIVERS
AOP PREPARE APPELLANT'S OPENING BRIEF
ARP PREPARE APPELLANT'S REPLY BRIEF
APA APPLICANT
APC APPLICANT'S
AB PREPARE ARBITRATION DETERMINATION STATEMENT
AGC PREPARE ARGUMENT OF COUNSEL
ARN APPEAR AT ARRAIGNMENT
ARD ARRANGING DEPOSITION OF
AMV ARRANGING MEDICAL EXAMINATION WITH
ARI PREPARE ARTICLES OF INCORPORATION
AIM PREPARE AND FILE AT ISSUE MEMORANDUM
ATC ATTEMPTED TELEPHONE CALL
ATD ATTEND DEPOSITION
ATM ATTEND MEETING OF
ACH ATTENDING COURT HEARING
BK PREPARE AND FILE BANKRUPTCY PETITION & COURT APPR.
BOP PREPARE AND SERVE BILL OF PARTICULARS
BDG CONDUCT BOARD MEETING
BN BOND
BNP BOND PREMIUM
BT BRIDGE TOLLS
B BRIEF(S)
BML BUSINESS MEAL
BL BY-LAWS
CAE CALENDAR
CAR CAR RENTAL
CKF CASE DOCKET FEE
CEN CERTIFICATION
CET CERTIFIED MAIL
CC OBTAIN CERTIFIED COPY

CNH CHECK NOT HONORED
CCU CHILD CUSTODY
CHS CHILD SUPPORT
CNN PREPARE CITATION
CLE CLIENT ENTERTAINMENT
CMA PREPARE COMMUNITY PROPERTY AGREEMENT
C PREPARE COMPLAINT
C&R PREPARE COMPROMISE AND RELEASE
CNC PREPARE FAMILY COURT SERVICES LETTER
CDS CONDUCTING DEPOSITION
CFN ATTEND CONFERENCE WITH EXPERT
CFO ATTEND CONFERENCE OUTSIDE OFFICE
CWC CONFERENCE WITH CLIENT
CSN CONSULT WITH EXPERT WITNESS
C/A CONSULT AND ADVISE
CON CONSULTATION
C&A CONSULTATION WITH REALTOR
CNG CONTINGENCY AGREEMENT
CNR CONTINGENCY RETAINER
CTN OBTAIN CONTINUANCE
CWE COPY TO CLIENT (WITH ENCLOSURES)
COR REVIEW AND FORWARD CORRESPONDENCE
CTS COSTS
CYR COUNTY RECORDER FEE
COU COURIER SERVICES
CA COURT APPEARANCE
CUC COURT COSTS
CTH PREPARE FOR TRIAL
CTF COURT ORDERED ATTORNEY'S FEES/COSTS
CTR ARRANGE FOR COURT REPORTER
CUD COURT REPORTER - DEPOSITION
CDT COURTESY DISCOUNT
CWR COVERED WITHIN RETAINER
DEC OBTAIN DEATH CERTIFICATE
DD PREPARE DEED
DOT PREPARE DEED OF TRUST
DFT PREPARE DEFAULT
DFH PREPARE FOR DEFAULT HEARING
DFJ PREPARE DEFAULT JUDGEMENT
DV DELIVER
DEL DELIVERY CHARGES
DMD PREPARE DEMAND
DMJ PREPARE DEMAND FOR JURY TRIAL
DML DEMAND LETTER
DEM PREPARE DEMURRER
DP FORWARD DEPOSITION
DE DEPOSITION EXPENSES
DPN PREPARE NOTICE OF DEPOSITION
DPE PREPARE FOR DEPOSITION

DI DICTATE
DIT DICTATION TIME
DBT DISBURSEMENT FROM TRUST ACCOUNT
DIS DISCOVERY
DVP DISCOVERY PREPARATION
DVC DISCOVERY PROCEEDINGS
DSP PREPARE AND FILE DISMISSAL WITH PREJUDICE
DSW PREPARE AND FILE DISMISSAL WITHOUT PREJUDICE
DSS DISSOLUTION
DIM DISSOLUTION OF MARRIAGE
DST PREPARE AND FILE DISSOLUTION TRIAL BRIEF
DVG DIVORCE PROCEEDING
DRR REVIEW DOCTOR'S RECORDS
MDR OBTAIN MEDICAL RECORDS
DCA DOCUMENT ANALYSIS
DCP DOCUMENT PREPARATION
DCN PREPARE REQUEST FOR PRODUCTION OF DOCUMENTS
DOP COST OF DOCUMENT REPRODUCTION
DCR DOCUMENT REVIEW
DCV DOCUMENT REVISION
DOC DOCUMENT(S)
DRS DOCUMENTS REVIEW & SUMMARIZATION
DR DRAFT
DFA DRAFT AGREEMENT
DFI DRAFT INJUNCTION
DFR DRAFT LETTER
DMA DRAFT MARITAL SETTLEMENT AGREEMENT
DFM DRAFT MATERIAL SETTLEMENT AGREEMENT
DRW DRAFT/PREPARE WILL
DPW DRAFT/PREPARE WILL(S)
ESI PREPARE ESCROW INSTRUCTION
EPM EX PARTE MOTION
EW EXPERT WITNESS FEE
XM EXPRESS MAIL
ED OBTAIN EXTENSION OF TIME
YF FEDERAL EXPRESS
FPS FEE PER STATUTE
FA FEES ADVANCED
FL FILE
FRR FILE REVIEW AND REPORT
FLG FILING
FF FILING FEE
FIN FINAL
FDM PREPARE JUDGMENT OF DISSOLUTION
FLS PREPARE JUDGMENT OF LEGAL SEPARATION
FJM PREPARE OFFER OF COMPROMISE
FN PREPARE JUDGEMENT OF NULLITY
FDC PREPARE FINANCIAL DECLARATION
FMS CONDUCT MEETING OF SHAREHOLDERS

FFE	FLAT FEE
FUL	FOLLOW-UP LETTER
GUL	GUARDIAN AD LITEM
GUS	GUARDIANSHIP
HRG	HEARING
HMD	PREPARE HOMESTEAD
IED	FORWARD INCOME AND EXPENSE DECLARATION
I/C	INITIAL CONSULTATION
IOC	INITIAL OFFICE CONFERENCE
ISE	INSTRUCTIONS TO LEGAL ASSISTANT
IRG	FORWARD INTERROGATORIES
INV	INTERVIEW
ITC	INTRA-OFFICE CONFERENCE
ISC	INVESTIGATION COSTS
INF	INVESTIGATION FEES
JR	JURY FEES
LW	PREPARE LAST WILL AND TESTAMENT
LM	APPEAR AT LAW AND MOTION
LB	LAW BRIEF
LCB	LEFT MESSAGE TO CALL BACK
LOP	LEGAL OPINION
LR	LEGAL RESEARCH
LER	LETTER TO OPPOSING PARTY
LTY	LETTER TO OPPOSING COUNSEL
LTC	LETTER TO CLIENT
LCE	LETTER TO COURT
TCA	LONG DISTANCE TELEPHONE CALL
YM	MAIL HANDLING
MGM	MAILGRAM
MCS	MAKING COPY & SENDING TO CLIENT
MSC	MANDATORY SETTLEMENT CONFERENCE
MSA	MARITAL SETTLEMENT AGREEMENT
MTA	MARITAL TERMINATION AGREEMENT
ME	ARRANGE FOR MEDICAL EXAM
MRD	MEDICAL RECORDS
MCC	MEDICAL RECORDS COSTS
MEP	MEDICAL RECORDS PROCUREMENT
MR	MEDICAL REPORT
MS	MESSENGER SERVICE
MIL	MILEAGE
MTP	MILEAGE, TOLL & PARKING EXPENSES
MIS	MISCELLANEOUS COSTS
MRT	MONTHLY RETAINER
MON	MOTION
MCV	MOTION FOR CHANGE OF VENUE
MJ	MOTION FOR JOINDER
MJP	MOTION FOR JUDGEMENT ON THE PLEADINGS
MNT	MOTION FOR NEW TRIAL
MPV	MOTION FOR PRE-TRIAL DISCOVERY

MPD MOTION FOR PRODUCTION OF DOCUMENTS
MSN MOTION FOR SANCTIONS
MSJ MOTION FOR SUMMARY JUDGEMENT
MAV MOTION TO ADVANCE
MAM MOTION TO AMEND
MAR MOTION TO AUGMENT RECORD
MCO MOTION TO COMPEL
MC MOTION TO COMPEL ANSWERS TO INTERROGATORIES
MCA MOTION TO COMPEL FURTHER ADMISSION
MCF MOTION TO COMPEL FURTHER ANSWERS TO INTERROGS
MCX MOTION TO COMPEL PHYSICAL EXAM
MTC MOTION TO CONSOLIDATE
MCU MOTION TO CONTINUE
MTD MOTION TO DISMISS
MTM MOTION TO MEETING
MQS MOTION TO QUASH SERVICE
MRC MOTION TO RESTORE CASE TO TRIAL
MSD MOTION TO SET ASIDE DEFAULT
MAJ MOTION TO SET ASIDE JUDGEMENT
MSR MOTION TO STRIKE AND REQUEST
MSE MOTION TO SUPPRESS EVIDENCE
MTX MOTION TO TAX COSTS
MVJ MOTION TO VACATE JUDGEMENT
MOT MOTION TO WITHDRAW AS COUNSEL
NC NO CHARGE
NCT NON-CHARGEABLE TIME
NRF NON-REFUNDABLE RETAINER
NF NOTARY FEE
NZ NOTARIZE
NFE NOTARY FEE
NPL NOTARY PUBLIC
NAR NOTICE AND ACKNOWLEDGEMENT OF RECEIPT
NPW NOTICE FOR PROBATE OF WILL
NAL NOTICE OF ALLOWANCE
NAP NOTICE OF APPEAL
NOA NOTICE OF APPEARANCE
NOC NOTICE OF CONTINUANCE
NDF NOTICE OF DEFAULT
ND NOTICE OF DEPOSITION
NEJ NOTICE OF ENTRY OF JUDGEMENT
NH PREPARE AND SERVE NOTICE OF HEARING
NHP NOTICE OF HEARING OF PETITION
NIS NOTICE OF ISSUANCE OF SECURITIES
NM NOTICE OF MOTION
NP NOTICE OF PENDING ACTION
NOP NOTICE OF PROBATE
NR NOTICE OF REPRESENTATION
NOR NOTICE OF RULING
NSP NOTICE OF SALE OF REAL PROPERTY

NOT PREPARE NOTICE OF TRIAL
NTA NOTICE TO ATTEND
NTC NOTICE TO CREDITORS
NPQ NOTICE TO PAY RENT OR QUIT
NTP PREPARE NOTICE TO PRODUCE
NTQ NOTICE TO QUIT
NTT NOTICE TO TERMINATE TENANCY
N NOTICE(S)
NUS NUISANCE
O OBJECTIONS
OTC OBJECTIONS TO CLAIM
OTD OBJECTIONS TO DISCHARGE
OTF OBJECTIONS TO FINDINGS
OBN OBLIGATION
OAR OBTAIN & REVIEW RECORDS
OMR OBTAIN MEDICAL REPORTS
OPA OBTAIN POWER OF ATTORNEY
OBY OBTAINING LEGAL DESCRIPTION
OFR OFFERING
OCR OFFERING CIRCULAR
OFC OFFICE
OFA OFFICE ACTION
OC OFFICE CONFERENCE
OCW OFFICE CONFERENCE WITH
OM OFFICE MEETINGS
OMH OFFICE OF ADMINISTRATIVE HEARINGS
OAG OBTAIN ORDER ASSIGNING WAGES
OCS ORDER CONFIRMING SALE
OSC APPEAR AT ORDER TO SHOW CAUSE
PAS PARALEGAL SERVICES
PAG PREPARE PARTNERSHIP AGREEMENT
PMG PREPARE PARTNERSHIP MEETINGS
PMT PAYMENT
PTF PAYMENT APPLIED FROM TRUST FUND
PAC PAYMENT APPLIED TO COST ONLY
PAF PAYMENT APPLIED TO FEES ONLY
PIO PAYMENT APPLIED TO INTEREST ONLY
PTA PAYMENT OF ANNUITIES
PRT PAYMENT RECEIVED FOR TRUST FUND
PRA PAYMENT RECEIVED ON ACCOUNT
PT PAYMENT TRANSFERRED
P/I PAYMENT TRANSFERRED IN
P/O PAYMENT TRANSFERRED OUT
PAY PAYROLL
PYR PAYROLL TAX RETURNS
PY PENALTY
PDM PER DIEM
PTR PREPARE TEMPORARY RESTRAINING ORDER
PCS PHOTOCOPIES

PIC PHOTOGRAPHS
PHE PHOTOGRAPHY EXPENSES
PLB PLEA BARGAIN
PLG FORWARD PLEADING
CFA PLEASE CALL FOR APPOINTMENT
PO POSTAGE
PE POSTING ERROR
PWA PREPARE POWER OF ATTORNEY
PTO PREPARE PRE-TRIAL CONFERENCE
PLO PREPARE PRE-TRIAL ORDER
PES PREPARE AND SERVE PRE-TRIAL STATEMENT
PRH PRELIMINARY HEARING
P PREPARATION
PSR PREPARE & SERVE NOTICE OF RULING
PAA PREPARE AND FILE AMENDMENT
PPA PREPARE AND SERVE ANSWER
PAI PREPARE AND SERVE INTERROGATORIES
PST PREPARE AND SERVE SUMMONS AND COMPLAINT
PPU PREPARE DOCUMENT
PFH PREPARE FOR COURT HEARING
PRY PREPARE LEASE
POR PREPARE ORDER
PRR PREPARE RESPONSE
PPW PREPARE TRUST WILL
PPT PREPARE TRUST WILL(S)
PFA PREPARING & FILING AMENDMENT
PSA PREPARING & SERVING ANSWER
PSI PREPARE AND FILE STATEMENT OF ISSUES
PSC PREPARING & SERVING SUMMONS & COMPLAINT
PCH PREPARING FOR COURT HEARING
PRS OBTAIN REPORTERS TRANSCRIPTION
PRC PROFESSIONAL DISCOUNT
P&O PROOF READ AND CORRECT
RTL RENTAL
RNA PREPARE RENTAL AGREEMENT
RPB REPLY BRIEF
RPR REVIEW REPORTER'S TRANSCRIPTS
RA PREPARE REQUEST FOR ADMISSION(S)
RFD PREPARE REQUEST TO ENTER DEFAULT
RQS PREPARE REQUEST FOR DISMISSAL
RFX OBTAIN EXTENSION OF TIME
RFJ REQUEST FOR FINAL JUDGEMENT
RPD PREPARE & SERVE REQUEST FOR PRODUCTION OF DOCUMENT
RQP REQUEST FOR PRODUCTION OF RECORDS
RES RESEARCH
RAY CONSULTATION WITH RESEARCHER
RR RESEARCH AND REVIEW
RSF RESEARCH FEE
RB REVIEW RESPONDENT'S BRIEF

RPS PREPARE AND SERVE RESPONSE
RDC PREPARE AND SERVE RESPONSIVE DECLARATION
RT RETAINER
RTA RETAINER AGREEMENT
RTC RETURN TELEPHONE CALL
R REVIEW COURT ORDER
RWS REVIEW AND SUMMARIZE DOCUMENT(S)
RK REVIEW CONTRACTS
RVC REVIEW CORRESPONDENCE
RVD REVIEW DEPOSITIONS
RDM REVIEW DOCUMENT(S)
RF REVIEW FILE
RVI REVIEW INCOMING CORRESPONDENCE
RLS REVIEW LEASE
RMD REVIEW MEDICAL REPORT OF
RMS REVIEW OF MEDICAL REPORTS
SOJ SATISFACTION OF JUDGEMENT
SOC SECRETARIAL OVERTIME CHARGES
SES SECRETARIAL SERVICES
SYJ SECRETARY
SCA SECURITY AGREEMENT
SVC SERVICE OF PROCESS FEE
SSC SERVING SUMMONS & COMPLAINT
SFC SET FEE CHARGE
SA SETTLEMENT AGREEMENT
SC PREPARE SETTLEMENT CONFERENCE
SN PREPARE SETTLEMENT NEGOTIATIONS
SIJ PREPARE STIPULATED ORDER AFTER HEARING
STJ PREPARE STIPULATED JUDGEMENT
STP PREPARE STIPULATION
SAO PREPARE STIPULATION AND ORDER
SEJ PREPARE STIPULATION FOR ENTRY OF JUDGEMENT
SBP PREPARE SUBPOENA
SDT PREPARE SUBPOENA DUCES TECUM
SBR PREPARE SUBPOENA OF RECORDS
SBY PREPARE SUBSTITUTION OF ATTORNEY
SNY FORWARD SUBSTITUTION OF ATTORNEY
SJ PREPARE SUMMARY JUDGEMENT
SMS PREPARE SUMMONS
S&C PREPARE SUMMONS AND COMPLAINT
S&P PREPARE SUMMONS AND PETITION
SUL PREPARE SUPPLEMENTAL DECLARATION
SPP PREPARE SUPPLEMENTAL PETITION
SYL PREPARE SUPPLEMENT TO COMPLAINT
SYR PREPARE SUPPLEMENT TO RESPONSE
TDS TAKE DEPOSITIONS
TER TELEPHONE CALL CONFERENCE
TCW RECORD DEED
TTC TELEPHONE CHARGES

Sheet1

TRO OBTAIN TEMPORARY RESTRAINING ORDER
TEJ TERMINATE JOINT TENANCY
TK THANK YOU FOR PAYMENT
TDF TO ENTER DEFAULT
TPO TRANSPORTATION EXPENSES
TXO TRAVEL EXPENSE - OUT OF TOWN
T TRIAL
TRB TRIAL BRIEF
TP TRIAL PREPARATION
TSC PREPARE TRIAL SETTING CONFERENCE
TRD RECORD DEED OF TRUST
TW PREPARE TRUST WILL
UPS UNITED PARCEL SERVICE
UD PREPARE COMPLAINT FOR UNLAWFUL DETAINER
VAJ PREPARE MOTION TO VACATE JUDGEMENT
VSF VIEW SCENE OF ACCIDENT
VTS VISIT TO SCENE
ADJ ADJUSTMENTS
WOX PREPARE WRIT OF EXECUTION
OPR OBTAIN CALIFORNIA HIGHWAY PATROL REPORT
ONF OPEN NEW FILE
PET FORWARD PETITION
CTX FORWARD COURT ORDER
ISL ISSUE LETTERS
RIC REVERSE INTEREST CHARGE
TCC TELEPHONE CALL CLIENT
TOC TELEPHONE CALL OPPOSING COUNSEL
TCT TELEPHONE CALL COURT
SCO SETTLEMENT NEGOTIATION WITH OPPOSING COUNCIL
ITR INTEREST ADJUSTMENT
PBL PREPARE BY LAWS
POS PREPARE ORDER TO SHOW CAUSE
DPM PREPARE NOTICE OF MOTION
FOM PREPARE JUDGMENT
PIG PREPARE INTERROGATORIES
PPB PREPARE REPLY BRIEF
ASH APPEAR AT SUPPORT HEARING
ACU APPEAR AT CUSTODY HEARING
ABK APPEAR AT BANKRUPTCY HEARING
ADF APPEAR AT DEFAULT HEARING
RP REVIEW PETITIONER'S BRIEF
FCS REVIEW FAMILY COURT SERVICES REPORT
RSC REVIEW ORDER TO SHOW CAUSE
INT INTEREST ON PAST DUE BALANCE
PDF PREPARE DOCUMENTS FOR FILING
SOI PREPARE STATEMENT OF ISSUES 26.6
ODR OBTAIN DOCTOR'S REPORT
EXU OBTAIN EXPARTE ORDERS
TOP TELEPHONE CALL OPPOSING PARTY

TW TELEPHONE CALL WITNESS
LEW LETTER TO WITNESS
LEX LETTER TO EXPERT WITNESS
PSH PREPARE FOR SUPPORT HEARING
PCU PREPARE FOR CUSTODY HEARING
K FORWARD CONTRACT
EXO OBTAIN EXPARTE ORDER
OWX OBTAIN WRIT OF EXECUTION
RAC REVIEW ANSWER
RRP REVIEW REQUEST FOR PRODUCTION OF DOCUMENTS
FAN FORWARD ANSWER
FC FORWARD COMPLAINT
OTL OBTAIN TEMPORARY LETTER
RRC RECORDING FEE
AFD ARRANGE FOR DEPOSITION
PBS PUBLICATION OF SUMMONS
NPT NOTICE OF PRE-TRIAL
PCW PREPARE CONSENT AND WAIVER OF NOTICE
PCO PREPARE COURT ORDER
PP PREPARE PETITION
REC RECOVERY FOR CLIENT ON PERSONAL INJURY CASE
AG PREPARE AGRUEMENT
TS TRIAL SETTING CALENDAR
RSJ REVIEW SUMMARY JUDGMENT
PW PREPARE WILL(S)
PTW PREPARE TRUST WILL(S)
RM REVIEW MOTION
RD REVIEW DEMURRER
PD PREPARE DISMISSAL
PMA PREPARE MARITAL AGREEMENT
RSA REVIEW SETTLEMENT AGREEMENT
PR PROBATE REFEREE
PJP PREPARE JOINDER OF PENSION PLAN
THT TRANSCRIBE HEARING TAPE(S)
CWW CONSULTATION WITH WITNESS
RTT REVIEW TRIAL TRANSCRIPT
RE REVIEW EXHIBITS
PIP PREPARE INSTRUCTIONS FOR PROCESS SERVER
RIE REVIEW INCOME AND EXPENSE
PIE PREPARE INCOME AND EXPENSE
FFC FORWARD FILE TO CLIENT
RFC REFUND TO CLIENT
PLI PREPARE LEVYING INSTRUCTIONS
RRD REVIEW REAL PROPERTY DOCUMENTS
ROI REVIEW OPPONENTS INTERROGATORIES
PDP PREPARE DOCUMENTS FOR PRIVATE PROCESS SERVER
PRI PREPARE AMENDMENTS TO ARTICLES/BY LAWS CORORATION
PPD PREPARE DECLARATION
TCP TELEPHONE CALL TO TITLE COMPANY

Sheet1

PAW PREPARE APPLICATION FOR ASSIGNMENT OF WAGE
FOD FORWARD OSC AND INCOME AND EXPENSE DECLARATION
LTP LETTER TO THIRD PARTY
PEX PROPERTY EXCHANGE
CCR COPY COURT RECORDS
CTA CALL TO ACCOUNTANT
TIA TELEPHONE CALL TO INSURANCE AGENT
TFC TELEPHONE FAMILY COURT SERVICES
RCO RECORD COURT ORDER
PCM PREPARE CORPORATE MINUTES
PNR PREPARE NOTICE OF REPRESENTATION
TTB TELEPHONE CALL TO BANK
PSD PREPARE STIPULATION TO SET ASIDE DEFAULT
PML PREPARE MECHANIC'S LEIN
PAR PREPARE ASSESSOR'S PRELIM CHANGE OF OWNERSHIP RPT
RJ RECORD JUDGMENT
LCR LETTER TO COUNTY RECORDER
DBS PREPARE BILL OF SALE
PAL PREPARE ASSIGNMENT OF LEASE
FNL FORWARD NOTICE OF CLAIM OF LEIN
FCL FILE CLAIM OF LEIN
PFS PREPARE JUDGMENT FOR SUBMISSION UNDER C.C. 1145
ANP PREPARE ANSWER TO NOTICE TO PRODUCE
PA PREPARE ADDENDUM
EOJ PREPARE ENTRY OF JUDGMENT
EDF ENTER DEFAULT UNDER CC 4511
FFA FILING FEE ADJUSTMENT
P&A PREPARE POINTS AND AUTHORITIES
OBC OBTAIN BIRTH CERTIFICATE
RC REVIEW COMPLAINT
LTE LETTER TO ESCROW CO.
OAC PREPARE CHANGE OF OWNERSHIP RPT
TRT TRANSFER TAX
RVA REVISE AGREEMENT
PNA PREPARE NOTICE OF ASSIGNMENT
LFC LETTER TO FAMILY COURT SERVICES
TSO TELEPHONE CALL TO SHERIFF'S OFFICE
TEW TELEPHONE CALL EXPERT WITNESS
ORA OBTAIN REAL ESTATE APPRAISAL
ASC ATTEND SETTLEMENT CONFERENCE
ROC REVIEW OFFER OF COMPROMISE
LRE LETTER TO RESEARCHER
RVL REVISE DOCUMENT
PRO PREPARE RESPONSE TO MOTION/OSC
RMA REVIEW MARITAL SETTLEMENT AGREEMENT
OTT OBTAIN TRIAL TRANSCRIPT
TCF TRANSFER TO CENTRAL FILE
TF TRANSFER FROM
NRO PREPARE NOTICE OF MOTION RE:DISCOVERY

PPC PREPARE CLAIMS
TTP TELEPHONE CALL TO THIRD PARTY
RSM RESET MOTION
TCR TELEPHONE CALL TO RESEARCHER
REX REVISE EXHIBITS
ACB ANSWER: STATE CONTRACTOR'S BOARD
MRS PREPARE NOTICE OF MOTION RE SUPPORT
SUB SUBPOENAED RECORDS
PDS PREPARE FOR DEPOSITIONS
ACS ARRANGE FOR COPY SERVICE
OSR OBTAIN SUBPOENAED RECORDS
RPP REVIEW POLICE REPORT
RAA REVIEW APPRAISAL
POH PREPARE ORDER AFTER HEARING
LCA LETTER TO CONSUMER AFFAIRS
R/T PREPARE REQUEST FOR TRANSCRIPT
PXA PREPARE WAGE ASSIGNMENT APPLICATION/EX
REN REQUEST FOR SPECIAL NOTICE
RJP REVIEW JUDGMENT PREPARED BY OPPOSING COUNSEL
RSN PREPARE AND FILE REQUEST FOR SPECIAL NOTICE
PTB PREPARE TRIAL BRIEF
CD CANCEL SET DEPOSITION
TAO TELEPHONE CALL ATTORNEY OUT/OFFICE
RRQ RESPONSE TO REQUEST FOR PRODUCTION
LVR LETTER TO VOTER REGISTRATION
LMV LETTER TO MOTOR VEHICLE DEPARTMENT
CVR CALL TO VOTER REGISTRATION
CMV CALL TO MOTOR VEHICLE DEPARTMENT
PWB PREPARE WAIVER OF FILING BOND
NOD PREPARE NOTICE OF DEATH
RAI REVIEW ANSWER TO INTERROGATORIES
RPI REVIEW PENSION INFORMATION
PDC TELEPHONE CALL TO PROBATION DEPT.
CWA CONFERENCE WITH ATTORNEY
LTA LETTER TO ARBITRATOR
LDA LETTER TO DISTRICT ATTORNEY
DRD DRAFT DECLARATION
LOC LETTER OF COMPROMISE
CL LETTER OF COMPROMISE
CIJ CALCULATE INTEREST ON JUDGMENT
OLG OBTAIN LITIGATION GUARANTY
OAE OBTAIN ACTUARIES EVALUATION
RJM REVISE JUDGMENT
OPI OBTAIN PENSION INFORMATION
SI PREPARE STATEMENT OF ISSUES, RULE 21.2
RSI REVIEW STATEMENT OF ISSUES RULE 21.2
COP CONSULTATION WITH OPPOSING PARTY
TC TELEPHONE CALL TO CONSERVATOR
LFF LEVYING FEES

Sheet1

PDD PREPARE DUE DILIGENCE STATEMENT
RS REVIEW AND SIGN STIPULATION
DDS PREPARE AND FILE DUE DILIGENCE STATEMENT
POA PREPARE ORDER FOR ASSIGNMENT OF WAGES
TAC TELEPHONE CALL TO ASSOCIATED COUNSEL
EOW EXECUTION OF WILL
WF WITNESS FEES DEPOSITION/TRIAL
PPS PREPARE CLAIM OF EXEMPTION
APF APPRAISAL FEE
RST REVIEW STIPULATION
DMV PREPARE AND FORWARD DMV RELEASE OF LIABILITY
TDA TELEPHONE CALL TO DISTRICT ATTORNEY
PTN PREPARE 30 DAY NOTICE
TN PREPARE 3 DAY NOTICE
RII REVIEW INCOMING INTERROGATORIES
RIP REVIEW INCOMING NOTICE TO PRODUCE
LTB LETTER TO PROBATION DEPARTMENT
POJ PAYMENT ON JUDGMENT
CWJ CONSULTATION WITH JUDGE OR COURT OFFICER
FAX FAX
PAJ PREPARE ABSTRACT OF JUDGMENT