

Tool Palette

Clicking on the small palette icon (found at the top left of the document window) or typing Command-T displays the Tool Palette, which contains six popUp menus. These are, left to right, the File menu, Utility menu, HyperText menu, Anchor menu, Heading menu, and the Font menu. The rightmost button is the Palette Help button, which displays a graphical description of the palette functions complete with Command-key shortcuts.

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