

## Master Footers

All text after the closing `</BODY>` tag of the document is considered the Footer. In order to provide a way of creating a consistent look over a series of related documents (possibly as part of a specific topic or section), you can save the current footer contents to one of three Master Footers, or replace the current footer text with the contents of a previously saved Master Footer. This is done using the Footer popup menu button found at the top left corner of the footer text area. Note that the Footer popup menu button disappears when the footer area is not visible.

Master Footers 1 and 2 can be renamed by clicking on the Footer title bar.

### Insert Master Footer

Replaces the current text of the Footer with the selected Master Footer.

### Save As Master Footer

Saves the text of the current Footer as Master Footer 1 or 2. See also Master Footer 3.

### Edit Master Headers

Navigates to the Master Footers card to allow viewing and editing of the Master Footers.

Back to Master Headers, on to Master Footer 3, or return to Contents.