

## Index

The Index card contains a number of buttons and an Index field. The Index field displays the documents stored in the Editor. You can manually rebuild the Index by clicking on the Index button, or check the Auto Index checkbox to do so automatically upon opening the Index card.

To view a document within the Editor, double-click on its name in the Index field.

Several of the buttons deal with either a single document or a multiple selection of documents. Single-click to select a document, or check the Select Multiple checkbox to drag-select more than one document.

## New

Creates a new, blank document.

## Import Text File...

Imports a TEXT file into a new document window.

## Save All

Saves all documents stored in the Editor to the default folder\*.

## Save Selected

Saves the selected document(s) to the default folder\*.

## Edit Selected

Edits the selected document.

## Delete Selected

Deletes the selected document(s) from the editor. Does not affect any text files stored on your hard disk.

## Index

Click on this button to rebuild the index.

\*The default folder is the folder in which HTML.edit resides.

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