

# EditPartner™

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Multi-file Notepad replacement text editor for Microsoft Windows with built-in spell checking.

- Both 16 and 32-bit versions included.
- Edit large files up to 16 megabytes in size.
- US and British English dictionaries included.
- Large number of configuration options.
- Improved search and replace over Notepad.
- Header and Footer printing.

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## File Menu

The File Menu has the following options:

<b>New</b> [Ctrl+N]	Open a new empty document.
<b>Open</b> [Ctrl+O]	Open an existing document.
<b>Save</b> [Ctrl+S]	Save the current document.
<b>Save As...</b>	Save the current document optionally under a new name.
<b>Close</b>	Close the current document.
<b>Print Setup</b>	Select and setup the printer.
<b>Page Setup</b>	Set margins, header, footer, etc...
<b>Print</b> [Ctrl+P]	Print the current document.
<b>Configuration</b>	Configure EditPartner. It will show the <u>Configuration Window</u> .
<b>Exit</b>	Exit EditPartner.

At the bottom of the File Menu will be a list of your four most recent EditPartner documents. Selecting one of them will open it directly.

## Edit Menu

The Edit Menu has the following options:

<b>Undo</b>	[Ctrl+Z]	Undo the last change(s) made to the document.
<b>Redo</b>		Redo the last undone change(s).
<b>Cut</b>	[Ctrl+X]	Cut the selected text from the document and place it in the clipboard.
<b>Copy</b>	[Ctrl+C]	Copy the selected text into the clipboard.
<b>Paste</b>	[Ctrl+V]	Paste the text in the clipboard into the document.
<b>Delete</b>		Delete the selected text without placing it in the clipboard
<b>Delete Line</b>	[Ctrl+Y]	Delete the current line of text.
<b>Select All</b>		Select all the text in the document.
<b>Copy All</b>		Copy all the text in the document to the clipboard.

## Search Menu

The Search Menu has the following options:

- Find** [Ctrl+F] Find text in the document.
- Find Again** [F3] Find the next occurrence of text in the document.
- Replace** [Ctrl+R] Find text in the document and replace it with different text.

## Spelling Menu

The Spelling Menu has the following options:

<b>Test Spelling</b> [Ctrl+T]	Test the spelling of the entire document.
<b>Dictionary Manager</b>	Remove user added words from the dictionary.

The spelling dialog window has the following buttons:

<b>Ignore</b>	Ignore just the current word.
<b>Ignore All</b>	Ignore all occurrences of the word.
<b>Change</b>	Change just the current word. (You can also double click on the correct word in the list of suggested correct spellings.)
<b>Change All</b>	Change all occurrences of the current word to the new spelling.
<b>Add</b>	Add the word to the dictionary.
<b>Suggest</b>	Resuggest correct spellings based on common typing errors.
<b>Phoneme</b>	Resuggest correct spellings based on how the word sounds.
<b>Cancel</b>	Stop spell checking.

## Dictionary Manager

The Dictionary Manager allows you to remove words you have added to the dictionary. You can select either a single or multiple words (using the ControlKey while clicking) and then click the Delete Selected Words button. Clicking the OK button will save any changes you have made to the dictionary; while the Cancel button will quit the Dictionary Manager without saving any changes you have made.

## Suggestions

The Suggestion List will be displayed each time an incorrectly spelled word is found in the document.

The word in question will be displayed in the 'Not In Dictionary' edit box at the top of the window. You can manually correct the spelling of the word by making changes to it in the 'Change To' edit box. Any changes you make can also be used to cause EditPartner to generate a new list of suggestions. If you have made a change you can click either the **Suggest** or **Phoneme** button to get a new list of suggestions based on any changes you have made to the word.

The list beneath the edit boxes is the list of suggested correct spellings. If the correct spelling is on the list you can double click on it to replace the incorrect word with the correct spelling. Alternately, you can click on the correct spelling once and then click the **Change** button. If you want to correct the spelling of every occurrence of that word in the entire document, click the **Change All** button.

The **Ignore** and **Ignore All** buttons will cause EditPartner to do nothing with the word. **Ignore** will cause it to skip just this occurrence of the word, while the **Ignore All** button will cause it to ignore the questioned word every place it occurs in the document.

The **Add** button will add the word to the dictionary. It is useful for adding technical terms or the names of people or companies you deal with.

The **Cancel** button will stop the spell checking.

## Window Menu

The Window Menu has the following options:

- Tile**                 Arrange the open documents as non-overlapping windows.
- Cascade**            Arrange in open documents as overlapped windows.
- Arrange Icons**    Arrange any minimized windows at the bottom.
- Window List**      The list of currently open documents.

## Speed Buttons

By clicking on one of speed buttons you can perform the following actions:



Start a new document.



Open an existing document.



Save the current document.



Search for text in the document.



Search and replace text in the document.



Check the spelling in the document.

## Configuration

The configuration window has the following options:

### **User Dictionary Directory**

This is the directory where the dictionary containing the user added words will be stored. This allows you to place the main dictionary with EditPartner on a network server and still allows the users to have their own personalized dictionary stored on their local machine.

### **Open Maximized**

If this option is checked EditPartner will open the file window expanded to the full size of the main EditPartner window.

### **Make Backup Files**

If this option is checked EditPartner will rename the old version of a file with the extension .BAK before saving the new version of the document.

### **Word Wrap Setting**

This controls how EditPartner treats lines in the window. If it is set to Fit To Window all lines of text will be display word wrapped at the current size of the window. If you set it to Fixed all lines will be word wrapped at the specified column width.

### **Default Extension**

This is the default extension EditPartner will use when opening/saving files. You can select the Custom option and specify any wildcard mask you wish.

### **Dictionary**

Selects the dictionary to use when spell checking files.

### **Change Font**

The Change Font button will allow you to select a different mono-spaced font to use while editing text.

## Page Setup

The Page Setup dialog allows you to set how the file will print.

### Margins

Specify the Top, Bottom, Left and Right margins in inches.

### Header / Footer

Allows you to specify a header and footer for each printed page. There are several special character sequences you can add to enhance them:

<b>&amp;p</b>	Will be replaced by the current page number.
<b>&amp;f</b>	Will be replaced by the name of the file being printed.
<b>&amp;t</b>	Will be replaced by the time the file was printed.
<b>&amp;d</b>	Will be replaced by the date the file was printed.
<b>&amp;l</b>	Will cause the header/footer to be left justified.
<b>&amp;r</b>	Will cause the header/footer to be right justified.
<b>&amp;c</b>	Will cause the header/footer to be centered (default).
<b>&amp;&amp;</b>	Will print a single ampersand (&) character.

The default justification is centered. The header/footer is scanned from left to right so if there is more than one justification control (&l, &r, &c) on the line the last one will control how the header/footer is justified.

The special characters can be either upper or lower case, so, &F and &f both will work properly.

If you do not want a header or a footer make sure there is no text in their edit boxes.

### Printer Button

The Printer button serves the same purpose as the Print Setup menu item allowing you to select which printer you wish to use.

You can set the orientation of the page (Portrait/Landscape) from the Print Setup... menu.



