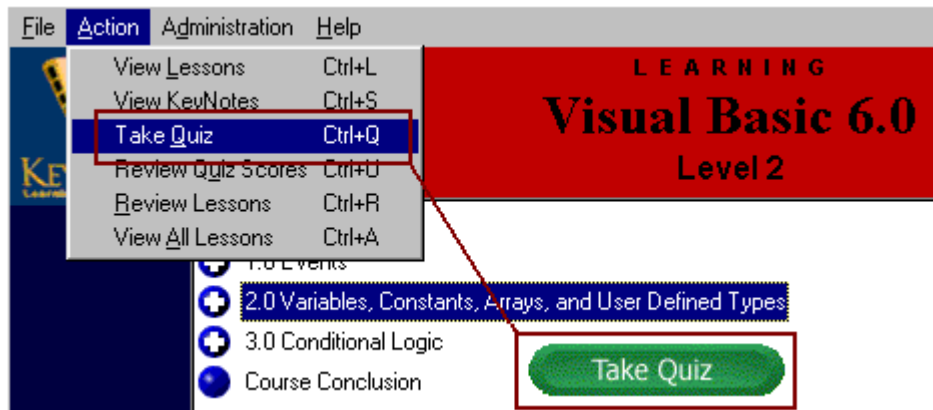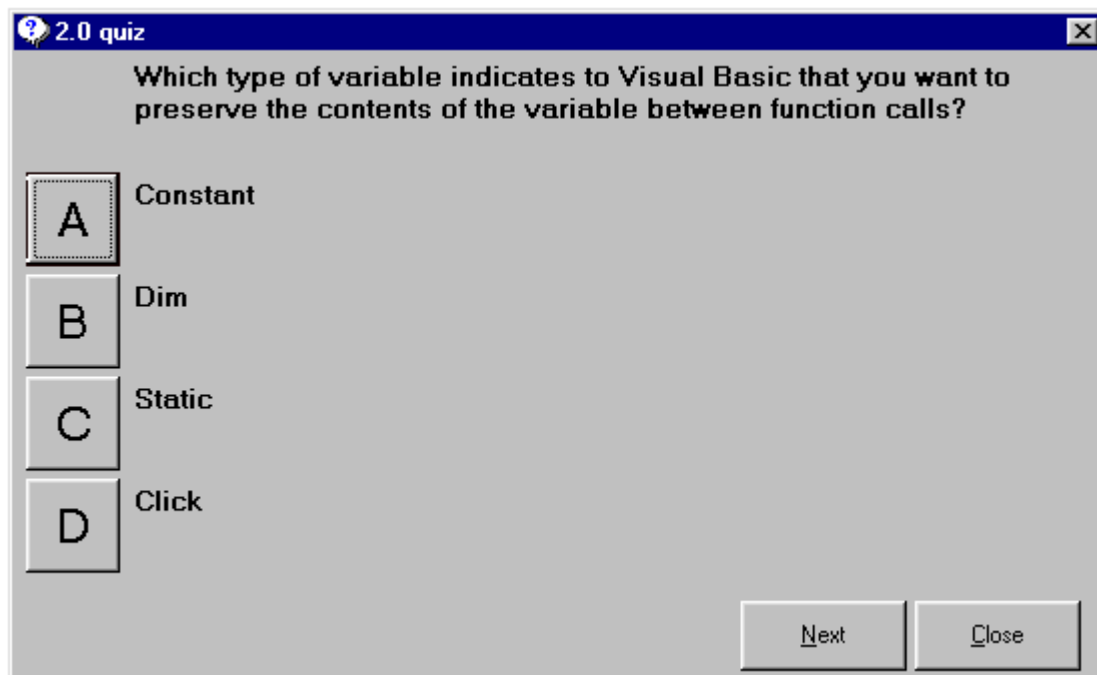# 3.1   Taking a Quiz

The quiz feature of KeyStone's Multimedia Training allows you to take a multiple-choice quiz for each section on the CD-ROM. This feature keeps track of the quizzes taken, the scores for each quiz, and what sections were viewed. If you are a system administrator, you can keep track of quiz scores and progress of multiple users. To take a quiz…
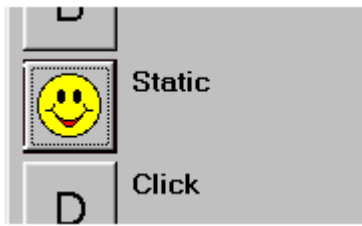
1. Select a main section heading. Click the "Take Quiz" button, or select "Take Quiz" from the "Action" menu, or press <Ctrl><Q> on the keyboard.
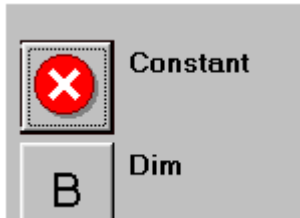

2. The Quiz dialog box appears. Read the question and select the correct answer.

If your selection is correct, a smiley face appears…

If not, an "X" appears…

3. To continue to the next question click "Next". In the lower left corner you see the current score for the quiz you are taking.

Quiz Score: 6 out of 7

4. To stop and exit out of the quiz, click "Close" or click on the "Close" button (X) in the upper right corner of window.

5. When you have answered all of the questions in the quiz the "Next" button becomes dimmed.

Click "Close" when you complete each quiz.