

Your Company Name

1234 Any Avenue, Suite 123, Anytown, NY 12345

Your Phone Number | Your Fax Number

To: <i>[Insert Contact Merge Field Here]</i>	From: <i>[Insert Fax From Merge Field Here]</i>
Of: <i>[Company Merge Field Here]</i>	Of: <i>Your Company</i>
Phone: <i>[Phone Merge Field Here]</i>	Phone: <i>Your Phone #</i>
Fax: <i>[Insert Fax Merge Field Here]</i>	Fax: <i>Your Fax #</i>
Date:	

Subject: *[Insert Fax Subject Merge Field Here]*

Notes:

[Insert Fax Notes Merge Field Here]