

Your Company Name

*1234 Any Avenue, Suite 123, Anytown USA 12345
Your Phone Number Your Fax Number*

To: «Fax_To»	From: «Fax_From»
Of: [Company Merge Field Here]	Of: Your Company
Phone: [Phone Merge Field Here]	Phone: Your Phone #
Fax: «Fax_Number»	Fax: Your Fax #

Subject: «Fax_Subject»

Notes: «Fax_Notes»