Command Keys

There are Command-key equivalents for a number of HTML.edit commands. You can also click the Palette Help button on the Tool Palette for a display of all command keys.

General
âŒ˜A   Select Text of Current Field
âŒ˜Shift-T   Toggle Display of HTML Tool Palette
âŒ˜Shift-D   Reset Selected Text to Default Font
âŒ˜E   Toggle Display of Scroll Window
âŒ˜M   Toggle Display of Message Box
âŒ˜R   Replace…
âŒ˜N   New Document
âŒ˜O   Import (Open) Text File
âŒ˜S   Export (Save) Document to Text File
âŒ˜P   Print Text (Header, Body & Footer)
âŒ˜Z   Undo Typing
âŒ˜Ø   Go To Document…
âŒ˜~   Go Back (to last place you were)

HTML
âŒ˜-   HTML Comment (Command-Minus)
âŒ˜Shift-A   Create HyperText Link using Anchor Utility
âŒ˜Option-A   Create Quick HyperText Link
âŒ˜Shift-N   Create Named Anchor using Anchor Utility
âŒ˜Option-N   Create Quick Named Anchor
âŒ˜G   Insert Image Tags
âŒ˜H   Set Selection to Current Heading Level <Hn>
âŒ˜Shift-B   HTML Bold
âŒ˜Shift-I   HTML Italic
âŒ˜Shift-P   HTML Preformatted
âŒ˜K   Remove HTML Codes from Selection
âŒ˜Shift-U   HTML Underline
âŒ˜Shift-E   HTML Emphasis
âŒ˜Shift-S   HTML Strong Emphasis
âŒ˜Option-S   Insert All Structural Tags
âŒ˜Shift-C   HTML Citation
âŒ˜Z   Undo HTML

Back to Master Footers, on to Preferences, or return to Contents.