Announce™ 1.0

A simple network utility for sending instant messages to other users.

• Send the same message to many users.	• Supports multiple zones.
• Save groups of users.	• Simple.
• Send several different messages at the same time.	

Distributed as Shareware by:
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Announce User and Announcer (a system extension) are fully-functional Shareware. You may install the programs on up to ten Macintoshes for up to 30 days. After 30 days you must purchase an unlimited users license or remove the programs from all Macintoshes in your building.

If you purchase an unlimited users license you will receive a disk containing the most recent versions of Announce User, Announce Administrator, and Announcer. In addition to sending messages, the Administrator application can remotely Set Clocks and Restart.

One unlimited users license covers an unlimited numbers of zones and users for one business in one building. You must purchase an additional license for each business and/or building. One unlimited users license is $39.00 (U.S.). For convenience, print the following order form:

Announce Order Form

Mail To: T&T Software, 109 Tee Circle, Salem, VA 24153. Please send U.S. funds only. Overseas orders add $2.00 postage. Tax-payer ID furnished upon request.

Send the latest version of Announce User, Announce Administrator, and Announcer on disk.

Number of unlimited user licenses: _____
Price is $39.00 per license. Total amount enclosed: _____
(One license covers unlimited zones and users for one company in one building.)

Your Name:
Company Name:
Address:
City, State, Zip:
Country:
Comments:

What is Announce?

Announce User (or Announce Administrator**)**
An application that sends messages.
Copy the application to your hard drive. Open it to send a message.
Copy Announce User for the majority of Mac users on the network.
Copy Announce Admin only for network administrators.

Announcer
A System Extension (INIT) that receives messages.
Copy this extension into the System Folder or system Extensions folder.
Make sure AppleTalk is Active in the Chooser, and a valid Chooser name (System 6) or Owner
name (System 7 Sharing Setup control panel) is set up.
Restart the Mac to enable receiving messages.
Copy Announcer to every Mac on the network that will receive messages.

How to Send a Message
1. Start Announce User or Announce Admin.
2. A window titled Announcement will appear. If no window appears, select New Announcement
from the File menu. You may open many Announcement windows at the same time.
3. Select a Zone. Only one zone may be selected, however you may open additional
Announcement windows to select additional zones. If there is only one zone, select the *.
4. Select one or more Users who will receive your message. User's names that remain
highlighted will receive your message. Select your own name if you wish to receive a
"carbon copy."
5. Type a Message. The message will automatically be tagged with your name and the time of
day.
6. If you wish the receiving users' Macs to "beep," check the box Play Alert Sound.
7. Press the Send button.
8. The status "Delivered" appears by each name to verify that your message is displayed on that
Mac. Each user will see your message and press OK.
9. You know that a user has pressed OK when the status "Acknowledged" appears by that user's
name. Leave the window open if you wish to monitor acknowledgments. Select New
Announcement from the File menu to send a new message while you monitor an old
message.

Cancel Pending Messages
Sometimes you may want to remove from users' Macs a message that has been "Delivered" but
not yet "Acknowledged." Press Cancel to take the message off of those users' screens.

Save & Save As...

Saves the contents of the active Announcement window, including the selected zone, users, and message.
Use this option to create groups of users.

Additional Features in Announce Administrator

Announce Administrator is provided with the unlimited user license.
WARNING: The additional features provided by the Announce Admin application should be used with caution. Only give network administrators copies of this application.
Set Clocks Now is useful for synchronizing every Mac's clock to the same time, such as after Daylight Savings Time.
Restart Now is useful for remotely restarting a Mac after remotely installing new software that requires a Restart. WARNING: Any unsaved data in open documents on the restarted Mac will be lost.

How Announce Works & Tips

For compatibility and reliability Announcer uses Apple's Notification Manager to display messages.
The Announcer system extension is highly efficient. It requires less than 6K of System Heap RAM, and never consumes CPU cycles "polling."
Announcer will queue up to three delivered and un-acknowledged messages. Additional messages will replace one of the three pending messages.
Announcer installs as a system extension (INIT) at startup. If Announcer is unable to install due to an error, the message "Announcer not installed." followed by an error code appears. Possible errors include:
-00028 AppleTalk is not active in the Chooser.
When a zone is selected in Announce User or Announce Admin, the program polls that zone for new users about once every minute. If your network is slow or you are connected by remote access, all of the users may not appear at first. Force the program to immediately poll the zone for more users by clicking again on the zone name.

Disclaimer

T&T Software has spent a great deal of time ensuring the reliability of this product. However, T&T Software will not be responsible for any damage or loss cause by the use of this software. If you have comments regarding Announce please contact T&T Software at the address giving in this document.