

#1\$2 +3 Define search fields, which are categories of information containing a group of words or phrases just like index keywords. The user can select from a list of entries. How-To 11.2 demonstrates the use of fields.

1#topic\_1  
2\$First Topic  
3+Group1:010;Group2

#4 \$5 +6 Use numeric data, as well as characters, within fields. This lets the user search on values such as dates or numbers. You define fields such as birth dates, ages, or weights that can be used in the search criteria. The numbers must be in the proper format to be interpreted properly. How-To 11.2 describes the standard formats supported by Viewer.

4#topic\_2

5\$Second Topic

6+Group1:020;Group2;Group3

#7 \$8 +9 Use fuzzy searches for words, by eliminating word suffixes from the comparison. These words are usually, but not necessarily, closely related. A search for “meteorite” would match with terms including meteor and meteoric. It would also match meteorology. How-To 11.4 demonstrates the use of fuzzy searches.

7#topic\_3  
8\$Third Topic  
9+Group1:030;Group3